

**GREEN TASK FORCE MINUTES  
WEDNESDAY, SEPTEMBER 10, 2008, 6:00 P.M.  
ENVIRONMENTAL SERVICES DEPT. TRAINING ROOM**

**MEMBERS PRESENT:**

Nancy Schneider  
John Koenig  
Dan Sloan  
Ana Demelo

**MEMBERS ABSENT:**

Joe Snider  
Sarah Martin

**STAFF PRESENT:**

Randal Krejcarek  
George Diaz

**STAFF ABSENT:**

**GUEST/OTHERS:**

Jayne King, Palm Beach County Green Task Force  
Nancy Boyle, Organic Answers Group, Inc.  
Brenda Jaffee

**1. CALL TO ORDER/ROLL CALL:**

The Green Task Force meeting was called to order by Nancy Schneider at 6:10 p.m.

**2. APPROVAL OF MINUTES:**

Minutes of the August 27, 2008 meeting were not available for approval. Minutes will be approved at the next regular meeting.

**3. PUBLIC COMMENTS:**

Jayne King advised that she was appointed to the Palm Beach County Green Task Force and that their first meeting will be held next Thursday.

**4. PRESENTATIONS**

None.

**5. OLD BUSINESS**

**A. Florida Green Building Coalition checklist prioritization**

Continued review/addition of individual Board members "idea list" recommendations to the checklist. George Diaz, Chief Building Official for the

City of Delray Beach, advised that some of the ideas on the list could not be mandated because they would require a revision to the Florida Building Code.

**B. Proposed Workshop/Charette**

Board reviewed draft press release. Press release should be revised to include notice of free travel mugs and/or reusable bags to first 50 people.

Board conducted a verbal “walk-through” of Workshop/Charette in order to define, identify, and plan for individual details. Need to confirm with Sarah whether or not she has obtained a sponsor to provide “light” snacks during the Workshop/Charette.

**C. Table of Contents for report for Commission Workshop**

Board reviewed updated proposed table of contents for necessary clarifications, corrections, deletions, etc. Board will meet after Charette from 2:00-5:00 PM to finalize checklist and assign tasks for writing report.

**6. NEW BUSINESS:**

Tabled until next meeting.

**7. BOARD COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS**

Tabled until next meeting.

**ADJOURNMENT:**

There being no further business, meeting was adjourned at 9:15 p.m.

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Randal L. Krejcarek, P.E., LEED AP, City Engineer/Staff Liaison

The undersigned is the Executive Secretary to the ESD Director and the information provided herein are the minutes of the meeting of said Green Task Force of September 10, 2008, which minutes were formally approved and adopted by the Board on \_\_\_\_\_.

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Kendra Graham, Executive Assistant