

**SPECIAL/WORKSHOP MEETING**  
**September 1, 2009**

A Special/Workshop Meeting of the City Commission of the City of Delray Beach, Florida, was called to order by Mayor Nelson S. McDuffie in the First Floor Conference Room at City Hall at 6:00 p.m., on Tuesday, September 1, 2009.

Roll call showed:

Present -                   Commissioner Gary P. Eliopoulos  
                                  Commissioner Fred B. Fetzner  
                                  Commissioner Adam Frankel  
                                  Mayor Nelson S. McDuffie

Absent -                   None

Also present were -     David T. Harden, City Manager  
                                  R. Brian Shutt, City Attorney  
                                  Lanelda D. Gaskins, Deputy City Clerk

Mayor Nelson S. McDuffie called the special meeting to order and announced that it had been called for the purpose of considering the following Item:

**SPECIAL MEETING AGENDA**

1. **PROPOSED SEVERANCE PACKAGE:** Consider approval of the proposed severance package.

David T. Harden, City Manager, presented this item. He stated this Severance Package is the same as what was offered last year, which includes one week's pay for each year of completed service with a minimum of four (4) weeks and a maximum of twelve (12); he also stated accrued vacation time will be paid in full and accrued sick leave will be paid in accordance with City policy for employees who resign with notice or retire after twenty (20) years or more service, whichever is appropriate. Medical insurance would also be continued for the length of the severance period. He recommended that we follow the same policy this year for the positions that may end up cut out of the budget.

Mr. Eliopoulos asked if any employees said they wanted to take this package.

Mr. Harden stated that it is not something that is being offered in general, it would be for positions that are cut from the budget.

Bruce Koeser, Director of Human Resources, discussed the severance packages of other local governments.

Mr. Eliopoulos motioned to approve Proposed Severance Package, seconded by Mr. Frankel. Upon roll call, the Commission voted as follows: Mr. Fetzner –Yes; Mr. Frankel – Yes; Mayor McDuffie –Yes; Mr. Eliopoulos –Yes; Said motion passed 4-0.

Mayor McDuffie adjourned the Special Meeting at 6:03 p.m.

## WORKSHOP AGENDA

### 1. Downtown Development Authority and Downtown Marketing Cooperative FY 2010 Budget

Marjorie Ferrer, Executive Director of the Downtown Marketing Cooperative (DMC) and Downtown Development Authority (DDA) presented this item. She introduced the Board Members – Bill Woods, President of the Delray Beach Chamber of Commerce; Robert Barcinski, Assistant City Manager; Todd L’Herrou, Delray Beach Chamber of Commerce; Mike Listick, Downtown Development Authority; Angie Gray, Community Redevelopment Agency; Eileen List, Public Relations/Marketing Manager; Stephen Immelman, West Atlantic and Pineapple Grove Marketing Coordinator; Sarah Martin, Special Events/Project Manager and Selma Kleinman, Executive Assistant. Mrs. Ferrer thanked the Commissioners and the community. She presented a PowerPoint presentation of the Downtown Development Authority and the Downtown Marketing Cooperative 2009 Recap. Mrs. Ferrer gave an overview of the DMC and DDA and presented the FY 2010 budget. She also presented a carousel slideshow of pictures of the downtown areas.

Commission enjoyed the presentation and carousel slideshow. They thanked the DMC/DDA Board Members, Mrs. Ferrer and staff for all of their hard work.

### 2. Discuss the recommendations of the Budget Task Force

Mr. Harden, City Manager, stated staff prepared a summary list of the Task Force budget recommendations for review by the Commission. He suggested that the Commission review each page and provide direction on some of the items. Commission reviewed the summary list. Some of the items had been implemented and no further action was needed by the Commission. There were some items that Commission could not take any action on because it required union negotiation. Mr. Harden stated some revenue estimates had to be reviewed because of the litigation regarding the Red Light Camera, and it has been removed from the budget. Since the State has reduced the revenue estimates for sales tax, state revenue sharing and gas tax; and due to the pending reduction in fuel charges by Florida Power & Light (FPL), the franchise fee revenue had to be reduced. Mr. Harden stated that there are some fee increases that have not been fully incorporated into the revenue projections.

It is the Consensus of the Commission to have the City Manager provide additional information.

### 3. Other FY 2010 Budget Issues

Mr. Harden, City Manager, presented this item and discussed the remaining issues regarding the FY 2010 Budget. He went over the detailed information regarding Special Event Electrical Functions, Laptop Request for the Police Department, Flag and Banner Installation, and Q-Alert Customer Service Response System.

Regarding the Flag and Banner Installation, Mr. Barcinski, Assistant City Manager stated that part of the sponsorship is that the sponsors’ logos are on the banners. He explained that the sponsors give the City the banners to install and change out the event banners.

Mr. Harden stated that the cost is for overtime.

It is the Consensus of the Commission to have staff look at vendors’ contracts.

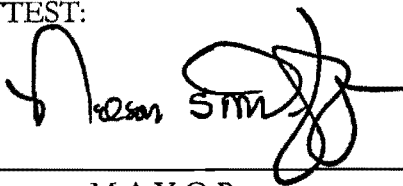
Regarding the Q-Alert Customer Service Response System, Mr. Harden stated that this is an effective system, and the use continues to grow, and staff will work to continue to improve the system.

Amanda Solomon, Telecommunications Systems Manager explained how the Q-Alert Customer Service Response System works and commented on the positive aspects of the system. The system is working well and its usage continues to increase.

Mayor McDuffie adjourned the Workshop Meeting at 8:08 p.m.

  
City Clerk

ATTEST:

  
MAYOR

The undersigned is the City Clerk of the City of Delray Beach, Florida, and the information provided herein is the Minutes of the Special/Workshop Meeting of the City Commission held on Tuesday, September 1, 2009, which Minutes were formally approved and adopted by the City Commission on September 10, 2009.

  
City Clerk

**NOTE TO READER:** If the Minutes you have received are not completed as indicated above, this means they are not the official Minutes of the City Commission. They will become the official Minutes only after review and approval, which may involve amendments, additions or deletions to the Minutes as set forth above.