

**POLICE ADVISORY BOARD MEETING MINUTES
MONDAY, OCTOBER 8, 2007, 5:30 P.M.
FIRST FLOOR CONFERENCE ROOM**

MEMBERS PRESENT:

L'Tanya Allen
Shelly Weil
Joshua Bressler
Charles Ridley
Joseph Ferrer
Grace Maybee
Vanessa Francois
Sharon Austin
Jose Ramirez
Jose Herrera
Jimmy Weatherspoon

MEMBERS ABSENT:

Annette Annechild
John Jackson

STAFF PRESENT:

Cathy Kozol
Chief Larry Schroeder

STAFF ABSENT:

None

GUEST OTHERS:

None

1. CALL TO ORDER/ROLL CALL:

The meeting was called to order by Chairperson, Charles Ridley, at 5:30 p.m.

2. INTRODUCTIONS:

There were no introductions.

3. APPROVAL AND/OR ADDITIONS TO THE AGENDA:

Mr. Weil made a motion to approve the agenda, seconded by Mr. Bressler. Said motion passed unanimously.

4. APPROVAL OF THE MINUTES FROM THE MEETING OF SEPTEMBER 10, 2007:

Mr. Herrera made a motion to approve the minutes from the meeting of September 10, 2007, seconded by Ms. Austin. Said motion passed unanimously.

5. OLD BUSINESS:

A. Crime Prevention Through Environmental Design (CPTED) Review and Requirements Through Review Process

Chief Schroeder stated that he spoke to the Developmental Services Management Group (DSMG) regarding how the City can consult with business owners regarding improving on-site security measures. The group agreed that the improvement of on-site security measures would be beneficial. Chief Schroeder spoke about different Cities that were unsuccessful in mandating businesses to install surveillance cameras. He also noted that one City was able to make the installation of surveillance cameras a requirement in the conditional use permit and new construction permit. The City of Palm Beach Gardens has a resolution that allows them to review and place conditions, such as the installation of surveillance cameras, at a particular site.

Chief Schroeder inquired as to whether the Board members would like to focus on specifically the installation of surveillance cameras being a requirement or utilize the Crime Prevention Through Environmental Design review.

Grace Maybee inquired as to what security measures could be utilized for crime prevention.

Chief Schroeder stated that alarms, locks and window type are some methods of crime prevention.

Mr. Ferrer stated that having security measures should be a part of the permitting process and written in the City's guidelines for future projects. He noted that current businesses should not be required to follow the proposed guidelines.

Mr. Herrera stated the areas with the most routine activity such as gyms and supermarkets should be focused on.

Mr. Weatherspoon feels that surveillance cameras deter somewhat, however, crimes will still occur at businesses where cameras are installed.

Mr. Weil suggested the presence of a security guard as another option.

Board members decided that the focus should be on commercial properties.

Mr. Ferrer feels that multi-family residences such as apartment buildings and condominiums should be focused on as well.

Mr. Ferrer noted that the Old School Square Parking Garage has no security measures. He noted that there is no lighting in the garage itself.

Mr. Ridley opened the discussion for recommendations to be presented to the City Commission.

Mr. Bressler stated that the City Commission may be receptive to hearing a specific targeted solution that the Advisory Board has identified. He is not sure if it is wise to mandate businesses to follow strict security measures. He feels that development costs will have to be taken into consideration.

Chief Schroder suggested that the Board discuss specific locations where security measures have to be adhered to before a Certificate of Occupancy can be obtained. CPTED officers can determine less cost effective means of security.

Ms. Maybee inquired as to whether the focus is mainly on new construction or existing structures.

Mr. Ridley stated that the focus is on new construction.

Mr. Herrera advised that new projects that have already been approved should be excluded.

Mr. Ridley explained that the “tailored” approach refers to specified structures in need of security measures. A “tiered process” refers to all businesses.

Board members decided that a “tailored” approach will be more beneficial.

Mr. Weatherspoon made a motion to recommend that specific businesses be targeted and security measures have to be adhered to before a Certificate of Occupancy can be obtained. The motion was seconded by Mr. Herrera. Said motion passed unanimously.

Mr. Weatherspoon feels that there should be some guidelines set for existing buildings.

Mr. Ridley feels that it may not be wise to mandate existing businesses to adhere to certain security measures. However, the businesses can be encouraged to do so.

Mr. Herrera inquired about the consequences if the security measures are not adhered to if approved by City Commission.

Police Legal Advisor, Cathy Kozol, stated that the owner could be fined by Code Enforcement and a lien may be placed on the property.

Mr. Ferrer stated that the owner would not be issued a Certificate of Occupancy if the security measures were not adhered to.

Chief Schroeder stated that there will be a CPTED officer at the next Board meeting for further discussion.

At this time, Chief Schroeder passed out an article regarding the installation of surveillance cameras in other states.

6. NEW BUSINESS:

There was no new business to discuss.

7. DISCUSSION CONCERNING NEXT MEETING AGENDA:

Crime Prevention Through Environmental Design (CPTED) Review will be discussed at the next scheduled meeting.

8. COMMENTS BY BOARD MEMBERS:

Mr. Bressler referred to the incident regarding the Deputy that recently killed six teenagers in Wisconsin. He asked if a self evaluation is done prior to an individual becoming a police officer.

Chief Schroeder stated that the State of Florida has a strict pre-hire process including psychological profiling.

Mr. Ridley stated that the education conference has been scheduled for October 13, 2007, from 1:00 p.m.-5:00 p.m. at Christ Missionary Baptist Church.

9. PUBLIC COMMENTS:

None

10. ADJOURNMENT:

There being no further business, Chairperson, Charles Ridley, declared the meeting adjourned at 6:40 p.m.

Venice Cobb, Executive Assistant/Board Liaison

The undersigned is the Secretary of the Police Advisory Board and the information provided herein is the minutes of the meeting of said Police Advisory Board of October 8, 2007, which minutes were formally approved and adopted by the Board on _____.

Venice Cobb, Executive Assistant/Board Liaison