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## APPLICATION FOR ROOF/RE-ROOF PERMIT

CITY	RG	TWP	SEC	SUBD	BLOCK	LOT							

BLDG PERMIT #: \_\_\_\_\_  
 ROOF PERMIT #: \_\_\_\_\_  
 PERMIT FEE: \_\_\_\_\_  
 PLAN CHECK FEE: \_\_\_\_\_  
 MCR #: \_\_\_\_\_

**PLEASE PRINT**

JOB SITE ADDRESS \_\_\_\_\_  
 PROPERTY OWNER NAME \_\_\_\_\_ PHONE (\_\_\_\_\_) \_\_\_\_\_  
 PROPERTY OWNER ADDRESS \_\_\_\_\_  
 ROOF CONTRACTOR (COMPANY) NAME \_\_\_\_\_ PHONE (\_\_\_\_\_) \_\_\_\_\_  
 ROOF CONTRACTOR ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE (\_\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_\_) \_\_\_\_\_

**PROJECT COST (Labor and Material) \$ \_\_\_\_\_**

(check one): \_\_\_\_\_ **RECOVER OVER EXISTING** \_\_\_\_\_ **REMOVE EXISTING & REPLACE** \_\_\_\_\_ **R/R A/C UNITS**  
 (Engineer's Letter Required) (Mech. Permit Required)  
 (check one): \_\_\_\_\_ **SINGLE-FAMILY\*** \_\_\_\_\_ **MULTI-FAMILY** \_\_\_\_\_ **COMMERCIAL**

**\*MITIGATION REQUIREMENTS IF SINGLE FAMILY:**

1. **YEAR BUILT (check one):** \_\_\_\_\_ **BEFORE MARCH 2002** (Go To #2) \_\_\_\_\_ **AFTER MARCH 2002**
2. **HOUSE VALUE:** \$ \_\_\_\_\_ **MUST PROVIDE:** HOME INSURANCE SUMMARY SHEET **OR**  
 (IF \$300,000, OR MORE, NOT INCLUDING LAND VALUE, COPY OF MOST RECENT TAX BILL **OR**  
 GO TO #3) PROPERTY APPRAISER OFFICE WEBPAGE
3. **SUBMIT RE-ROOFING MITIGATION DOCUMENT PACKAGE and BUILDING APPLICATION**

TYPE/COLOR OF ROOF MATERIAL REMOVED \_\_\_\_\_ TYPE/COLOR OF ROOF MATERIAL INSTALLED \_\_\_\_\_

**NOTE: FOLLOW MANUFACTURER'S GUIDELINES AND NOTICE OF ACCEPTANCE FOR SHINGLE INSTALLATION.**

ROOF TYPE (CIRCLE): \_\_\_\_\_ MANUFACTURER: \_\_\_\_\_ PRODUCT APPROVAL NUMBER: \_\_\_\_\_  
 FLAT \_\_\_\_\_  
 SLOPED : 12 \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF QUALIFIER**    **CONTR. REGISTRATION #**    **WORKERS COMP#**    **OR**    **EXEMPTS (FID /FEIN) #**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_.  
 Personally known \_\_\_\_\_ OR Produced ID \_\_\_\_\_

(Seal)

\_\_\_\_\_  
 Signature of Notary Public

*NOTE: PERMIT EXPIRES IF WORK IS NOT STARTED WITHIN 180 DAYS. AT LEAST (1) INSPECTION EVERY 180 DAYS OR PERMIT EXPIRES. PLANS MUST BE ON THE JOB BEFORE INSPECTION WILL BE MADE. FINAL INSPECTION IS REQUIRED ON ALL PERMITS.*

**APPROVALS**

PLAN REVIEW \_\_\_\_\_ DATE \_\_\_\_\_ P & Z \_\_\_\_\_ DATE \_\_\_\_\_

Rvsd. 12/07