

**GREEN TASK FORCE MINUTES
WEDNESDAY, FEBRUARY 27, 2008, 6:00 P.M.
ENVIRONMENTAL SERVICES TRAINING ROOM**

MEMBERS PRESENT:

John Koenig
Dan Sloan
Joe Snider
Nancy Schneider
Yalmaz Siddiqui
Karla Vailliancourt
Ana DeMelo

MEMBERS ABSENT:

None

STAFF PRESENT:

Richard Hasko
Susan Ruby

STAFF ABSENT:

None

GUEST OTHERS:

Nick Barbalaco
Nancy Barbalaco
Jayne King
Brenda Jaffe

1. CALL TO ORDER/ROLL CALL:

The Green Task Force meeting was called to order by Mr. Richard Hasko, Director of Environmental Services at 6:00 p.m.

2. INTRODUCTIONS:

Introductions were made by staff and Task Force members. Each member spoke of their background and stated why they wanted to be a part of this initiative.

3. ELECTIONS:

Mr. Siddiqui made a motion to elect Ms. Nancy Schneider as Chairperson, seconded by Mr. Sloan. Said motion passed unanimously.

Mr. Koenig made a motion to elect Mr. Dan Sloan as Vice Chairperson, seconded by Ms. Vailliancourt. Said motion passed unanimously.

4. LEGAL DIRECTION (CITY ATTORNEY):

At this time, City Attorney, Susan Ruby, spoke about the Sunshine Law and Roberts Rules of Order. She spoke of how meetings should be conducted and advised that they

would be in violation of the Sunshine Law if they were to discuss matters that may be addressed in a Green Task Force meeting. She also noted that it is best to send information needing to be distributed to Mr. Hasko who will in turn distribute the information to each Board member.

5. MISSION STATEMENT (DEFINE GOALS AND OBJECTIVES):

It was decided that the mission statement would read as follows:

To define an actionable set of recommendations that enables Delray Beach to implement its current environmental commitments in a timely, cost effective, and citizen centric manner, as well as, to explore new sustainability programs.

6. IDENTIFY FOCUS AREAS:

At this time, Ms. Schneider gave a presentation via the overhead projector regarding the role of the Task Force.

Board members discussed the Florida Green Building Coalition and the Cool Cities Program. They will research what the City has already done and what is required for the two programs.

Board members spoke of the need to establish baseline conditions. They will make a checklist of current commitments, perform a gap analysis and decide what steps to take to meet the commitments based on priority and costs.

7. SUB-COMMITTEE DISCUSSION:

Sub-committees will be discussed at a future meeting.

Mr. Snider volunteered to maintain the Green Task Force (sustainabledeley.org) website/bulletin board.

Ms. Schneider will research information regarding the Florida Green Building Coalition (Local Green Government).

Ms. Vaillancourt will research information regarding the Cool Cities Program.

8. MEETING SCHEDULE:

The Green Task Force will meet on the 2nd and 4th Wednesday of each month from 6:00 p.m. until 8:30 p.m. with the exception of March where they will meet on the 3rd and 4th Wednesday.

9. NEXT MEETING AGENDA:

The members will report on assignments.

Discussion regarding sub-committees.

The Green Task Force Website will be discussed.

Best practices discussion (domestic and global) - Dan Sloan, John Koenig, Ana DeMelo and Yalmaz Siddiqui.

10. ADJOURNMENT:

There being no further business, Chairperson, Nancy Schneider, declared the meeting adjourned at 8:45 p.m.

Venice Cobb, Executive Assistant/Board Liaison

The undersigned is the Secretary of the Green Task Force and the information provided herein are the minutes of the meeting of said Green Task Force of February 27, 2008, which minutes were formally approved and adopted by the Board on _____.

Venice Cobb, Executive Assistant/Board Liaison

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Green Task Force. They will become official minutes only after review and approval, which may involve some amendments, additions or deletions.