



**City of Delray Beach
Parks and Recreation Department
Pavilion Permit**



Applicant Name: _____ **Phone:** (home) _____ (cell) _____

Address: _____
 _____ Street _____ City, State, Zip

PAVILION REQUESTED:

- | | | |
|---|---|---|
| <input type="checkbox"/> Atlantic Dunes | <input type="checkbox"/> Eagle Park | <input type="checkbox"/> Pompey Park #1-2 |
| <input type="checkbox"/> Barwick Park | <input type="checkbox"/> Lakeview Park #1-3 | <input type="checkbox"/> Pompey Pool Canopy |
| <input type="checkbox"/> Bexley Trail Community Park #1-4 | <input type="checkbox"/> Mike Machek Boy Scout Park | <input type="checkbox"/> Veterans Park Gazebo |
| <input type="checkbox"/> Catherine Strong Sport Pavilion | <input type="checkbox"/> Orchard View Park #1-6 | <input type="checkbox"/> Veterans Park Pavilion |
| <input type="checkbox"/> Catherine Strong Splash Pavilion | <input type="checkbox"/> Pine Grove Park | |

Pavilion # (if applicable) _____
 Date Requested: _____ Time: From _____ am/pm To _____ am/pm
 Type of Activity: _____ Number Attending: _____

PARK RULES AND REGULATIONS:

- 1.) All parks open at 8:00 AM and close at dusk. Pool hours are posted at the pool.
- 2.) No dogs, pony rides, bounce houses, golfing, etc. allowed in park.
- 3.) Alcoholic beverages are prohibited at all City parks and facilities. Glass containers are prohibited on the pool deck.
- 4.) No motorized vehicles in park beyond parking area.
- 5.) No open burning fires, except in grills. Grills are prohibited on the pool deck.
- 6.) No loud radio, tape or TV playing.
- 7.) Area must be left in the same condition as when you arrived.
- 8.) Only the pavilion can be reserved; the rest of the park/pool is open to the general public at all times.
- 9.) All rental fees must be paid at application time (at least 2 business days prior to rental date) to reserve the requested pavilion.
- 10.) If you are tax exempt, you must show proof of exempt status at time of application in order to not pay taxes on the rental fee.
- 11.) In order to receive a refund for cancellation of pavilion rental, please put refund request in writing.
- 12.) Pompey Park Pavilions cannot be reserved Monday - Friday from 2 to 6 pm while the Out of School programs are in session.
- 13.) Veterans Park Gazebo rentals are limited to 2 hours due to a 2 hour parking limit in the public parking lot Monday - Saturday.
- 14.) Catherine Strong Pavilion rental times are between 10am-2pm or 3-6pm.
- 15.) Pool rules and regulations apply to all guests using the pool canopy. See posted sign for rules on pool deck.
- 16.) A certificate of insurance and/or additional security may be required for some events or activities.

RENTAL FEES: (Plus 6.5% sales tax)

Barwick Park, Bexley Trail Park #1-4, Catherine Strong Sports Field or Splash Park Pavilion, Eagle Park, Lakeview Park, Mike Machek Park, Orchard View #1-6, Pine Grove Park, Pompey Park #1-2, Pompey Pool **\$50 (4 hours) or \$90 (All Day)**
 Veterans Park Pavilion - **\$40 (2 hours)** Veterans Park Gazebo - **\$110 (2 hours) or \$200 (4 hours)**
 Atlantic Dunes - **\$110 (2 hours) or \$200 (4 hours)** **Your Rental Fee is: \$ _____**

RELEASE WAIVER

I, the undersigned, intending to be legally bound, do hereby for myself, family, guardians, children, charges, heirs, executors, and administrators waive and release any and all rights and claims for damages which we may have against the City of Delray Beach, their representatives, successors and employees for any injuries which we may suffer in connection with our use of this facility. I have read the above and understand the rules and regulations that have been made available to me.

SIGNATURE: _____ DATE: _____

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OFFICE USE ONLY: Fee Paid: _____ Rec Trac #: _____ Date: _____

DISTRIBUTION: Parks Division () ; Park Rangers () ; Police Department () ; File ()

For VP ONLY: Assistant City Manager () ; Veterans Park ()

For ADP ONLY: Ocean Rescue ()

Updated 9/2/09