

**WORKSHOP MEETING
AUGUST 30, 2011**

A Workshop Meeting of the City Commission of the City of Delray Beach, Florida, was called to order by Mayor Nelson S. McDuffie in the First Floor Conference Room at City Hall at 6:00 p.m., on Tuesday, August 30, 2011.

Roll call showed:

Present - Commissioner Thomas F. Carney, Jr. (came in at 6:24 p.m.)
Commissioner Jay Alperin
Commissioner Adam Frankel
Commissioner Angeleta E. Gray
Mayor Nelson S. McDuffie

Absent - None

Also present were - David T. Harden, City Manager
Brian Shutt, City Attorney
Chevelle D. Nubin, City Clerk

Mayor Nelson S. McDuffie called the workshop meeting to order and announced that it had been called for the purpose of considering the following Items.

WORKSHOP MEETING AGENDA

1. Pompey Park Concession Building

Mr. David T. Harden, City Manager, introduced this item and stated they were interested in trying to get the CIP finalized and did not write this up exactly correctly. He discussed the tabling of the item at the July 12, 2011 Commission Meeting. He stated staff's first choice is to still build the full facility. If the Commission decides not to do that, then the 2nd choice would be the first floor and the stairway; and the third choice is not to do anything. He stated staff will place the Item on the September 6, 2011 meeting to take it off of the table and Commission can take whatever action they think is appropriate: either to proceed with the award of the contract to Randolph & Dewdney or to re-bid for the scaled back 1st Phase project.

Mr. Richard Hasko, Environmental Services Director, discussed the bid, budget and an alternate proposal for the rehabilitation of the concession building at Pompey Park. Mr. Jose Aguila, Currie Sowards Aguila Architects, discussed the site drawings for the downstairs proposal which would cost approximately \$230,000.00. He stated the building is really in bad shape and they are trying to create a more efficient space. The City Manager stated it is important to see this done; if not all of it at least the first phase. This is the last building at Pompey Park and it is in bad shape and this is our heaviest used park.

Mrs. Gray stated this needs to be done; and commented since we are in a crunch regarding the budget, she is in favor of the first phase. In addition, she stated you cannot see through the Plexiglas windows on the 2nd Floor. Mrs. Gray asked that the windows be looked at even if the 2nd Floor will not be expanded. She asked how this will affect the bid.

The City Manager stated if it is not done as a whole, then it would have to be re-bid regarding the phases. If completed as a whole, it would be given to Randolph and Dewdney.

Mr. Frankel thanked staff for the presentations, discussed the costs and stated he is in favor of the 1st phase. He stated it would be great to do everything but because of the economic times we are in this is a good alternative; noting that certain things need to be done and fixed at Pompey.

Dr. Alperin asked if staff's recommendation is to do the whole project. He asked about the funding that was planned for the project. Mr. Harden discussed the funding and the bid. Dr. Alperin asked if it changes the budget proposal. He asked if this is the final part of the park improvements. Mrs. Karch explained what else needed to be done at Pompey.

Dr. Alperin stated we should complete the entire project since this is the last major piece of this park as it is staff's recommendation and could end up costing more in the long run.

Mayor McDuffie mentioned the scoring tower at Little Fenway and stated he has other concerns with the city's budget. He discussed single story scoring towers. Mayor McDuffie stated he supports putting this on next week's agenda and would like to see where we are as far as the budget tonight.

It was the consensus of the Commission to place this item on the September 6, 2011 agenda.

Mr. Carney stated he read this before and is happy with the compromise.

2. Capital Improvement Program (CIP) Presentation

Mr. Randal Krejcarek, City Engineer, presented this item and gave an overview of the CIP regarding the budget and where the funding comes from. He discussed the revenues by fund and categories.

Mrs. Gray asked for more information regarding the N.E. 3rd Avenue Beautification Project. Mr. Krejcarek stated it is a three part project and explained the goal of the project is to get pedestrian movement from Pineapple Grove and parking lots the Community Redevelopment Agency (CRA) developed to the Creative City Collaborative (CCC) Building. Mr. Harden stated this is a CRA project (the CRA is paying 100% of this project) and all we are doing is administering this. Mr. Krejcarek discussed steps for moving this project forward. Mrs. Gray asked if we will be paying the \$75,000 for design as listed in the budget for CIP.

Mr. Carney stated it is important that we do something for that building but the building is two (2) years from being occupied and he has been consistent with deferring certain expenses as necessary.

Dr. Alperin asked if we require property owners to contribute to the sidewalks. He asked questions regarding certain funds i.e. Law Enforcement Trust Fund (112), In-Lieu Parking Fees (115), Beach Renourishment, New Financial System recurring in different funds, Water/Sewer Fund (441), Golf Course Fund (445) and the Garage Fund (501). Mr. Harden provided explanations for Dr. Alperin's questions.

Mr. Carney asked if there is actually an economic benefit with using reclaimed water.

Mayor McDuffie asked about the consumptive use permit.

Mrs. Gray asked for an update regarding the Federal Highway Project. She also inquired about funding for more sidewalks specifically in the Southwest Neighborhoods where they do not have sidewalks. The City Manager stated the funding for sidewalks is in Fund 118. Mr. Krejcarek stated they work very closely with Mrs. Lula Butler regarding where to place sidewalks.

Dr. Alperin asked wasn't there a master plan for sidewalks previously.

Mayor McDuffie commented regarding the Little Fenway Scoring Tower and stated we are attracting interesting events at Miller Park. Two Fantasy Camps have taken place there. He stated this is heads and beds for the City of Delray Beach. Discussion ensued between Commission and staff regarding Bucky Dent Baseball School. Mr. Harden stated it is staff's intention to bring Little Fenway back to the Commission sometime in the fall.

3. Review of General Fund Fee Recommendations for FY 2012 Budget

Mr. Douglas Smith, Assistant City Manager, presented this item and discussed the proposed General Fund Fee Changes for FY 2011-2012. There were not as many staff recommended changes as last year.

Mayor McDuffie stated we should look at what we charge for public records requests and copies. The Commission discussed what is charged by Palm Beach County in general and the Palm Beach County Clerk and Comptroller for copies, etc. The City Attorney stated we charge what is allowable by statute. This is what governs us as a municipality. The Clerk and City Attorney reiterated what we charge for extensive clerical research, etc.

Mr. Smith provided an update regarding Planning & Zoning development fees and the revenue that would be generated as a result. He summarized the parking related items (parking permits and parking meter charges).

Mr. Carney stated there should not be a distinction between high season and low season for the parking permits.

Mr. Frankel asked if resident and non-resident rates can be established regarding parking permits. Mr. Harden stated this cannot be done due to receiving monies from the county.

Mr. Scott Aronson, Parking Management Specialist, replied that you can separate it out by age but not by demographics.

Mr. Smith discussed the marina fees i.e. cost per foot per month. Commission asked staff to review the marina fees; feels \$17 is too low.

Mrs. Linda Karch discussed the Parks and Recreation Program Fees, Sports Provider fees and various other fees. Discussion ensued between Commission and staff regarding the recommended options and alternatives for some of the proposed Parks and Recreation fees.

Mrs. Gray stated she would like to see a report on the usage of the facilities and asked if there is a reason why we are going to raise the fees. She discussed marketing the programs. She stated she is fine with the daily swimming rate.

Mrs. Karch discussed a Holiday Camp which would occur two (2) weeks over Christmas Break at Catherine Strong.

It is the consensus of the Commission for staff to try to incorporate resident and non-resident fees where we can and to try the fees regarding the SW 5th Avenue Plaza. Mrs. Gray asked staff to check with the Mosaic Group regarding the SW 5th Avenue Plaza fees.

4. FY 2012 Budget

Mr. Harden provided a sheet that listed in detail all of the changes since the preliminary budget was prepared that Commission was previously given including revenue and expenses.

He commented on some of the major items (Retirements, Grants, Police Department changes, Fire Assessment Fee, SAFER Grant, Solid Waste Authority Charges, City Manager Department Changes, Worker's Compensation and General Liability rates, transfer to CIP Fund has been increased, City Manager's Contingency and other cuts that were made). Staff will continue to work on the budget. He spoke regarding the ICMA study. In addition, Mr. Harden discussed the millage and budget options.

Mayor McDuffie asked if the plan was to still bill for the Fire Assessment fee on Utility Bills.

Mr. Frankel discussed the recommendation from the actuary for the Police and Fire Fighters Board of Trustees Pension Board.

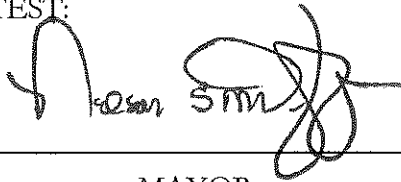
It was the consensus of the Commission that Mr. Harden did a good job regarding the preparation of the budget.

Mayor McDuffie adjourned the Workshop Meeting at 8:44 p.m.



City Clerk

ATTEST:



MAYOR

The undersigned is the City Clerk of the City of Delray Beach, Florida, and the information provided herein is the Minutes of the Workshop Meeting of the City Commission held on Tuesday, August 30, 2011, which Minutes were formally approved and adopted by the City Commission on September 20, 2011.



City Clerk

NOTE TO READER: If the Minutes you have received are not completed as indicated above, this means they are not the official Minutes of the City Commission. They will become the official Minutes only after review and approval, which may involve amendments, additions or deletions to the Minutes as set forth above.