

**POLICE ADVISORY BOARD MEETING MINUTES  
MONDAY, JUNE 9, 2008, 5:30 P.M.  
FIRST FLOOR CONFERENCE ROOM**

**MEMBERS PRESENT:**

Walter Earley  
Shelly Weil  
Joshua Bressler  
John Jackson  
Sharon Austin  
Grace Maybee  
Joseph Ferrer  
Joseph Ingram  
Jimmy Weatherspoon

**MEMBERS ABSENT:**

Vanessa Francois  
Jose Herrera  
Sinam Al-Khafaji  
Annette Annechild

**STAFF PRESENT:**

Cathy Kozol  
Chief Larry Schroeder

**STAFF ABSENT:**

None

**GUEST OTHERS:**

Mac Johnson  
Ned Rosen

**1. CALL TO ORDER:**

The meeting was called to order by Chairperson, Mr. Shelly Weil, at 5:42 p.m.

**2. INTRODUCTIONS:**

Guests, Mr. Mac Johnson and Mr. Ned Rosen introduced themselves.

**3. APPROVAL AND/OR ADDITIONS TO THE AGENDA:**

Mr. Weatherspoon made a motion to approve the agenda, seconded by Mr. Bressler. Said motion passed unanimously.

**4. APPROVAL OF THE MINUTES:**

Mr. Bressler made a motion to approve the minutes from the meeting of May 12, 2008, seconded by Mr. Ingram. Said motion passed unanimously.

**5. OLD BUSINESS:**

**A. Summer Camp Report**

Ms. Maybee stated that Ms. Carter's program was funded and the camp will begin the week of June 16<sup>th</sup>. There are attendees signed up for the summer program and activities have been scheduled. The summer program begins on June 16<sup>th</sup> and ends on August 1<sup>st</sup>.

Police Chief, Larry Schroeder, will speak to Ms. Annechild regarding the scholarships donated by the Police Department last year.

**6. NEW BUSINESS:**

**A. Role of the Advisory Board**

Chief Schroeder suggested that the Board members discuss how the stated purpose can be accomplished.

Mr. Ferrer would like to see the Police Advisory Board be more informative to the community regarding police related events. He suggested the Board members should attend citizen group meetings.

Mr. Weatherspoon feels that the Board members should be advising the Chief of Police about issues of importance as they arise. He does not think it is necessary to attend citizen group meetings.

Chief Schroeder advised that the purpose states that the Advisory Board will advise the Police Chief, City Manager and City Commission on policy and resources. He then spoke of different issues brought before the Police Advisory Board by residents of the community. He does feel that the Board should be more of a conduit to the community. Chief Schroeder noted that the Police Department has had no issues that needed to be addressed by the Police Advisory Board.

At this time, Board members discussed attending community meetings to seek visibility and attempt to increase communication between the residents and the Police Department.

Mr. Ferrer feels that short term and long term goals should be discussed. He would like the Board members to be proactive in developing a plan that will help the Police Department before a tragedy occur.

Mr. Weil stated that Board members can initiate a discussion of any program.

Mr. Bressler volunteered to obtain a list of the Homeowner Associations in Delray and type a letter for distribution inviting the presidents to attend the Police Advisory Board meetings or to contact the Board if they have questions or issues that need to be addressed.

Mr. Earley wanted to know if City Commissioners or the City Manager have attended past meetings and made any recommendations.

Mr. Weatherspoon advised that Commissioners have attended meetings in the past.

Chief Schroeder stated that it is the Board's responsibility to make recommendations to City Commission if necessary.

Mr. Weatherspoon feels that residents are aware of the existence of the Police Advisory Board and will come forth if they had issues that need to be addressed.

Mr. Ferrer does not feel that the Police Advisory Board has enough visibility.

Mr. Weatherspoon suggested adding a statement about the Police Advisory Board in the water bills distributed to City residents.

Mr. Bressler volunteered to draft a statement for the water bills.

Chief Schroeder stated that the purpose and the meeting days should be noted in the statement. He also suggested adding the information to the News for Neighborhoods and the Hometown Connection. Chief Schroeder suggested contacting the service organizations such as Kiwanis and Rotary Club.

Mr. Weil will contact the Kiwanis and Rotary Clubs regarding speaking at an upcoming meeting.

Chief Schroeder will contact IT regarding creating an email address and adding it to the Police Advisory Board's page on the City's website.

Mr. Ferrer suggested that any correspondence drafted should include the Board members names.

Mr. Ferrer suggested that the Board members attend City Commission meetings. He also feels that the Chairperson should be prepared to make a presentation stating the Board's accomplishments.

Board members spoke of other means of communication that could be useful to the community.

Mr. Ferrer spoke about email communication regarding crimes initiated by a resident of his community.

Mr. Bressler stated that everyone has the ability to research crimes that occur online.

Chief Schroeder suggested providing crime prevention or hurricane safety tips to the community in a newsletter.

Mr. Ferrer offered to fund a full page add about the Police Advisory Board with the Fourth of July hand outs that get submitted to the Palm Beach Post.

Mr. Weil will draft a letter to distribute to service organizations such as the Kiwanis Club.

The advertisement for the Palm Beach Post will read the following:

The City of Delray Beach Police Advisory Board wishes you a happy and safe July 4<sup>th</sup> Holiday. Congratulations to Police Chief, Larry Schroeder on his retirement. Thank you for your 30 excellent years of service. The Police Advisory Board serves as Liaison between the Police

Department and the community. We invite you to contact us with your ideas, comments and concerns to share with the Police Department.

It was decided that an email address will be created solely for means of communication from residents of the community to the Police Advisory Board. Board Liaison, Venice Cobb will be listed as a contact person. A list of the Advisory Board members will be included as well.

Phrases such as “don’t drink and drive” and “buckle up” will be included in the ad.

Mr. Weatherspoon made a motion to approve the wording for the ad, seconded by Mr. Jackson. Said motion passed unanimously.

Mr. Weil announced that Reverend Sharon Austin will be retiring and moving to Central Florida.

Ms. Austin let the Board members know how grateful she is to have served on the Police Advisory Board. She also congratulated Chief Schroeder on his retirement.

Chief Schroeder commended everyone for their time on the Board.

## **B. Discussion on Frequency of Meetings**

Mr. Bressler stated that the Section 32.66 of the State Statute states that the Board should meet once a month.

Cathy Kozol, Police Legal Advisor, advised that the rules explain that a meeting does not have to take place if there is no cause to hold such a meeting.

Board members decided to continue meeting once a month.

Mr. Ferrer recommended meeting the new Chief before any decisions are made.

## **7. DISCUSSION CONCERNING NEXT MEETING AGENDA:**

Introduction of the new Police Chief.

Long and short term goals will be discussed.

## **8. COMMENTS BY BOARD MEMBERS:**

Mr. Ferrer suggested handing out service questioners when a Board member speaks at a service club.

## **9. PUBLIC COMMENTS:**

None.

## **9. ADJOURNMENT:**

Mr. Weatherspoon made a motion for adjournment, seconded by Mr. Earley. Said motion passed unanimously.

There being no further business, Chairperson, Mr. Shelly Weil, declared the meeting adjourned at 6:52 p.m.

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Venice Cobb, Executive Assistant/Board Liaison

The undersigned is the Secretary of the Police Advisory Board and the information provided herein is the minutes of the meeting of said Police Advisory Board of June 9, 2008, which minutes were formally approved and adopted by the Board on \_\_\_\_\_.

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Venice Cobb, Executive Assistant/Board Liaison

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Police Advisory Board. They will become official minutes only after review and approval, which may involve some amendments, additions or deletions.