



City Staff & Other Agency Responses to Green Task Force Report Recommendations

May 15, 2009

SUMMARY OF RECOMMENDATIONS: CITY COMMISSION - CITY WIDE

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Adopt a set of Ten Objectives as Part of a Ten Point Green Plan.	QW 1	A			Staff will review the Ten Point Plan further and recommend which elements to include in the City's Green Strategy				
Adopt, Track and Annually Report a Set of Economic & Environmental Performance Metrics using a new Economic & Environmental Scorecard	QW 2	Y							
Create an Internal "Green Team" by designating a Person from Each Department to Evaluate and Implement Report Recommendations	QW 3	Y	Yes	Staff has provided responses to the Green Task Force recommendation through this report	Although staff did not designate a specific team, each affected department participated in providing input to respond to the report recommendations			Staff will solicit direction and approval from the Commission	Immediate
Create a Permanent Green Advisory Board Made up of Delray Beach Community Members	QW 4	N	No	None	Staff implementation requires no Board input.				
Promote Fuel Efficient Driving by All City Employees and communicate widely	QW 5	Y	Yes	Developed and implemented a "No Idle" Policy	Policy was approved by City Manager in June 2008				
Adopt and actively enforce an Anti-Idling Ordinance	QW 6	N	No	None	We can communicate this to the public to encourage them to follow anti-idling concepts, but we have insufficient enforcement resources for this policy				
Establish Standard Green Office Practices in All City Offices	QW 7	Y			Staff supports the concept of Green Office purchasing when it does not result in additional cost			Staff will solicit direction from the Commission	Immediate

SUMMARY OF RECOMMENDATIONS: CITY COMMISSION - CITY WIDE

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Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Issue City Commission / Mayoral Proclamations related to Green Building Construction and Operations	QW 8	A	Yes	None	Staff does not recommend proclamations adopting LEED standards as recommended in the report; green design certification will be pursued in appropriate circumstances and a proclamation supporting green design can be drafted if the Commission desires			Staff will develop a proclamation as directed by the Commission	Immediate
Create a Sustainability Officer Position and Fund this Position through Cost Savings	LT/S 1	A	No	None	Not cost effective - Initiatives can be implemented within departments				
Complete Green House Gas Inventory and Create Reduction Plan	LT/S 2	Y	Yes	Joined ICLEI. Hiring intern for data input	Long term project to establish baseline for measuring reduction			Continue ICLEI data input	Ongoing
Adopt a Green Building Ordinance	LT/S 3	Y	No	None	Staff needs to investigate further the latitude we have under the state regulations; also Commission may want to consider how much they may want to set requirements above state codes for private owners (to the extent we are allowed to do so)				Immediate
Establish an Environmentally Sensitive Leaf-Blowing Ordinance	LT/S 4	Y	No	None	None			Staff will develop and draft Ordinance and solicit direction and approval from the Commission	Immediate
Develop and Implement a Plan to Promote Green Economic Development	LT/S 5	Y	The City will request Technical Advisory Panel (TAP) services from the Urban Land Institute (ULI) to seek guidance on developing a strategy to attract green businesses to the Congress Avenue Corridor. The ULI, through their TAP program, will bring together a panel of seasoned real estate, planning, financing, marketing and development experts. These experts will provide unbiased pragmatic advice on how to promote the Congress Business District as a host to a growing sector of business that work in renewable energy, green building, green industries, green clothing, organic foods, etc. The ULI District Council will assist the City in refining the scope of the assignment and will convene the panel to address those specific issues. The City's Director of Economic Development will work within ULI guidelines to provide background information to ULI panelists prior to the panel convening. When convened, the TAP panel will visit the Congress Avenue Corridor, will hear from public and private stakeholders and will then deliberate on the assigned issues. At the conclusion of the panel's work, an oral report will be presented to the stakeholders followed by a written report.						

SUMMARY OF RECOMMENDATIONS: CITY MANAGER - CITY CLERK

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Revise Special Event Permit Application and Special Event Policy	QW 1	Y	YES	Research	Will draft Policy and review with major event partners and Staff by mid-June 2009	TBD	None	Develop Agreement with all Special Event Groups and receive Commission approval	Fall 2009
Coordinate City Green Efforts with Neighboring Jurisdictions	QW 2	Y	YES	Research	Will schedule meetings with surrounding communities to determine possible partnerships	TBD	None	Obtain information on other City "Green" programs	Fall 2009
Complete the Florida Green Building Coalition (FGBC) Green Local Government Certification Checklist and Apply for Certification	QW 3	Y	Yes	Determine Application Fee and Process	Membership Application Fee \$100 + \$4,000 Certification Fee	TBD	TBD	Depending on funding, prioritize Credits and seek approval from Commission to register	Fall/Winter 2009
Implement Internet Based Electronic Bulletin Board for City Board Workshop Meetings	QW 4	Y	Yes	Finalizing contract agreement with Computer Works	This option will only be available for Non-Voting City Commission & Board Meetings (i.e., Workshops) due to State Law	\$1,600 + Annual Repair & Maintenance Costs	TBD - potentially available to sell licenses to other communities	Complete software development and implement	Fall/Winter 2009
Adopt Green Management Policy for Tennis Facility	LT/S 1								
1) Recycling		Y	Yes	Completed Audit of existing program	Non	Minimal	None	Add recycling containers throughout facility and develop extensive recycling use program for patrons	Immediate
2) Energy Efficiency		Y	Yes	Research	Working with Facility Staff	TBD	TBD	Complete Energy Audit of building and site to determine changes and costs	End of 2009
3) Water Usage - Landscape Irrigation		Y	Yes	Implemented SFWMD Water Use Restrictions	Adjusted irrigation timers to accommodate SFWMD requirements	Minimal	None	None	On-going

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Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
4) Water Usage - Court Irrigation		N	No		Please Note: Clay Courts must be regularly water to maintain safety & playability				
4) Integrated Pest Management		Y	No	None	Recommend Parks and Recreation to review options related to IPM - Not related to Tennis Contract	TBD	TBD	Coordinate with Parks and Recreation Department to determine feasibility	TBD
Incorporate Green Practices into Golf Course Management	LT/S 2								
1) Composting		N	No						
2) Recycling		Y	Yes	Completed Audit of existing program	None	Minimal	None	None	On-going
3) Water Reclamation		Y	Yes	Completed	None	None	None	None	On-going
4) Energy Usage		Y	Yes	Put A/C Systems on FP&L "On Demand System," Converted all lighting to energy efficient lighting & established and implemented an A/C Thermostat Control Program	Electric Usage costs have been dramatically reduced by 20% from 2007 usage costs	None	None	None	Completed
5) Audubon Society Certification		Y	Yes	Completed	None	Minimal	None	None	Completed
Go Paperless for Public Information Requests	LT/S 3	Y	Yes	Have provided requests electronically since 2008	Public Information requests are sent electronically in PDF or CD format. However, per Florida Statute, we cannot require that the requestor accept this format only.	None	None	None	On-going

SUMMARY OF RECOMMENDATIONS: CITY ATTORNEY

* NO - N; Yes - Y; Alternative - A; To Be Determined - TBD

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Install network connection and upgrade photocopier for use with scanning documents for copying public records requests onto digital devices	Submitted as Additional Recommendation by City Attorney's Office	Y	Yes	Complete copier set up, order CDs, provide future responses on digital format	None	TBD	TBD	Completed	3rd Quarter
Install motion sensitive light switches	Submitted as Additional Recommendation by City Attorney's Office	Y	No	Building maintenance to install switches	None	TBD	TBD	Request ESD to assist with installation	2010
Use energy efficient light bulbs	Submitted as Additional Recommendation by City Attorney's Office	Y	No	Building maintenance to install bulbs	None	TBD	TBD	Request ESD to assist with installation	2010
Purchase office supplies/furniture from recycled products	Submitted as Additional Recommendation by City Attorney's Office	Y	Yes	Continue ordering recycled paper, any future purchases will be reviewed for all possible green options	None	TBD	TBD	Continue current practice	3rd Quarter
Recycle printer cartridges	Submitted as Additional Recommendation by City Attorney's Office	Y	Yes	Continue recycling printer cartridges as is current practice	None	TBD	TBD	Continue current practice	On-going
Reuse file folders/litigation tabs	Submitted as Additional Recommendation by City Attorney's Office	Y	Yes	Continue reusing folders/ tabs as other files are closed out	None	TBD	TBD	Continue current practice	On-going
Recycle cans/bottles	Submitted as Additional Recommendation by City Attorney's Office	Y	Yes	Discussions with Community Improvement on best possible practices for our office	None	TBD	TBD	Develop & implement recycling plan	3rd Quarter
Recycle paper/cardboard boxes	Submitted as Additional Recommendation by City Attorney's Office	Y	Yes	Discussions with Community Improvement on best possible practices for our office	None	TBD	TBD	Develop & implement recycling plan	3rd Quarter

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Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Use green cleaning supplies	Submitted as Additional Recommendation by City Attorney's Office	Y	No	None	None	TBD	TBD	Begin review and purchase of green supplies	3rd Quarter
Adjust energy saver options for printers/copier so machines are in power save format more quickly	Submitted as Additional Recommendation by City Attorney's Office	Y	No	None	None	TBD	TBD	Adjust all settings to provide more energy savings	4th Quarter
Replace thermostats with programmable thermostats	Submitted as Additional Recommendation by City Attorney's Office	Y	No	None	None	TBD	TBD	Request ESD to assist with installation	2010

SUMMARY OF RECOMMENDATIONS: COMMUNITY IMPROVEMENT

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Enable Commercial Recycling by Allowing Pick-Up of Recyclable Material (Cardboard, Paper, Glass, Metal) by Qualified Recyclers	QW 1	Y	No	Work with vendor to establish process	Determine customer interest and types of containers required/create marketing campaign	TBD	TBD	Meet with Waste Hauler	Immediate
Adopt Paperless "Online" Building Permit Applications	QW 2	Y	No	None	Will require research and coordination with IT dept. Lobby legislature to allow online signatures	Research on software and cost required/major cost in equipment anticipated	TBD	Meet with IT	TBD
Create a "Green Building Basics" Public Information Campaign	QW 3	Y	No	Assigned to Staff	Brochure and information to be designed	Estimated at \$600	TBD	Design brochure	Immediate
Create "Green Building & Recycling Basics" Public Information Campaign for Children	QW 4	Y	Yes	Assigned to staff	In Process	Estimated at \$500	TBD	Finalize brochure	Immediate
Require Energy Star Appliances in all Building Applications	QW 5	A	No	Appliances are not a part of the building permit application	Staff is recommending including a link from the City's website to "starenergy.com" and including such information to customers applying for residential permits	None anticipated	TBD	Move forward with the website link	Immediate
Mandate Cool Roofs	QW 6	N	No	Building Official is not sure we can legally do this one as recommended	More research to be done	TBD	TBD	Consult with State on legal issues and consider required revisions to LDR's	On-going
Encourage Installation of Solar Hot Water & Solar Electric by Streamlining Permitting Process	QW 7	Y	Yes	Determined that solar electrical devices are more complicated and require plans to be reviewed	Staff will consider changes to permitting review process to streamline approvals while meeting State rules	None anticipated	TBD	Set up staff committee	Immediate
Require Green Benchmarking for New Buildings / Substantial Renovations	LT/S 1	Y	No	Requires coordination with Planning & Zoning; amend LDR's up through City Commission	Staff Planning committee will be established	TBD	TBD	TBD	Immediate

SUMMARY OF RECOMMENDATIONS: COMMUNITY IMPROVEMENT

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Create a Green Building Awards Program	LT/S 2	Y	No	None	Research required to review best practices	Timing of the proposed awards program will be contingent on the turnaround of current economic conditions	TBD	TBD	1-2 years

SUMMARY OF RECOMMENDATIONS: ENVIRONMENTAL SERVICES (i.e., Water, Wastewater, Reclaimed, Public Works, Fleet & Engineering)

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Adopt a Series of "Quick Win" Water Efficiency Measures for City Buildings	QW 1								
1) Urinals		N	YES	Research	Capital cost to convert & increased O&M costs	Waterless urinals \$500 each (fixture only) Replumbing req'd	Estimated at 60 years		
2) Low Flow Faucets		Y	YES	Research	Capital cost to convert	Low flow faucets \$200 each (fixture only)		Test installation in City Hall	Immediate
3) Dual Flush Toilets		N	YES	Research	Tank type fixtures. Most existing fixtures are flushometer type.				
Adopt LEED Silver as the Official Goal for All New Municipal Buildings and Major Renovations, with a Target of Gold or Higher for at Least ONE Building	QW 2	Y	No	None	Need to coordinate with Planning & Zoning and Community Improvement	No cost to implement but will increase capital costs for construction	TBD	Create action plan & review with Bldg Dept/Planning & Zoning	Immediate
Register City Hall for "LEED for Existing Buildings", and Start Pursuing Certification	QW 3	Y	YES	Determine application fee and process	Application Fee \$1,250 (bldgs less than 50,000 sf)	TBD	TBD	Prioritize credits 1) seek approval to register	Immediate
Paint the Interior of Parking Garages White as Part of Routine Maintenance to Maximize Lighting Efficiency	QW 4								
1) Old School Square									
a) Paint		N							
b) LED Lights		A	YES	Consider alternatives to painting	Suggest replacing lights with LED lights	OSS garage \$132k to paint. Increased maintenance costs.	TBD	Estimate cost to replace with LED lights & estimate payback	Immediate
2) Federspiel									
a) Paint		N							
b) LED Lights		A	YES	Consider alternatives to painting	Suggest replacing lights with LED lights	Federspiel \$70k to paint. Increased maintenance costs.	TBD	Estimate cost to replace with LED lights & estimate payback	Immediate
Install High Efficiency Lighting for Streetlights	QW 5	Y	YES	Obtained sample to implement trial site	Test light to be installed in-house	TBD	TBD	Review minimum industry standard lighting requirements for fixture compliance	Immediate
Establish Environmentally Sensitive Landscaping Practices (leaf blowing ordinance)	QW 6	Y	No	None	New ORD required	Minimal	TBD	Draft ordinance	Immediate

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Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Expand Roundabout Shuttle Routes and Schedules	QW 7	Y	YES	Added 3rd route	More routes and reduce during peak times	TBD	TBD		Complete
Adopt a Series of "Quick Win" Energy Efficiency Measures for City Buildings	QW 8								
1) Change City Hall light bulbs to compact fluorescent units		Y	YES	Replaced 90% of lights	In progress.	\$1,000 Total cost for City Hall		Continue with change outs	Will be complete by June 2009
2) T-8 electronic ballasts									
a) City Hall		Y	YES	Replaced 70% of lights	In progress.	\$3,500 total cost	3 years	Continue with change outs	90% will be complete at City Hall by Aug 2009.
b) Police Dept		Y	YES	Replaced 20% of lights	In progress.	\$3,500 estimated total cost	3 years	Continue with change outs	Completion for December 2009 pending funding availability
3) Motion light switches									
a) City Hall		Y	YES	Replaced 20% of units	None	\$1,800 estimated total cost		Continue with change outs	Completion by July 2009
b) Police Dept		Y	YES	Replaced 25%	Installed 20	\$1,800 estimated total cost		Continue with change outs	Completion by July 2009
c) ESD		Y	YES	Completed 100%	Included in new construction	\$0		None	Completed
4) Programmable thermostats (All Buildings)		Y	YES	Conversion in progress	60% of buildings are complete	\$100 per unit		Continue conversion progress	Completion by December 2009
5) Electric water heaters									
a) set at 120 degrees		Y	YES	Completed 100%	Excluding Fire Dept Station due to code	\$0			Completed
b) time clocks		Y	YES	installed time clocks to 20% of units	None	\$1,500 to complete		Continue conversion progress	Completion by December 2009
6) Small scale photovoltaic electric system									
a) City Hall		Y	NO	None	Capital project development	TBD	TBD	Define scope, establish budget and Identify funding	As directed
b) Lakeview Golf Course		Y	YES	Installed at Lakeview Golf course for irrigation	None	\$2,500		None	Complete
c) Bus Shelters		Y	YES	Installed on some shelters for interior lighting	None	\$2,500 per shelter			Complete

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Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
7) Replacement of appliances		Y	YES	Replace units as needed with Energy Star appliances	In progress.	Varies		Continue replacements as necessary	Ongoing
Perform an Energy Audit on All City Facilities	LT/S 1	Y	YES	Hire intern to collect data to input into ICLEI	City Hall & PD had FPL energy audit completed	None		Start collecting data for ICLEI	Continue data collection
Convert Roundabout Shuttle to Alternative Fuel and Utilize an Open Air Rubber Wheel Trolley	LT/S 2	Y	No	None	Vehicles owned by vendor. Need contract condition.	Significant contract increase anticipated based on prior experience	No economic payback	Evaluate benefit/costs and funding sources	As directed
Install Stormwater Treatment Devices at All Runoff Outfall Discharges and Promote Stormwater Infiltration	LT/S 3	Y	YES	Utilize dry retention	NPDES regulation presently in place	TBD	TBD	Evaluate benefit/costs and funding sources	As directed
Re-evaluate the Current Tiered Rate Structure for Water Billing	LT/S 4	Y	YES	City consultants reviewing rate structure	None	TBD	TBD	Commission presentation in May	Immediate
Adopt "LEED for Existing Buildings" for all City Buildings	LT/S 5	Y	No	None	Application Fee \$1,250 (bldgs less than 50,000 sf)	TBD	TBD	Create action plan for implementation	As directed

SUMMARY OF RECOMMENDATIONS: FINANCE (i.e., Finance, Information Technology, Purchasing, Utility Billing)

* NO - N; Yes - Y; Alternative - A; To Be Determined - TBD

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Create a Budgeting, Funding and Suggested Return on Investment (ROI) Framework for Environmental Programs	QW 1	Y	Yes	Evaluation of Applicability to include within City's CIP Program	None	None	None	Implementing into the City's FY 2010 CIP Program	Immediate
Implement Power Saving Features in all City Computers & Printers	QW 2	Y	Yes	Purchased Energy Saving Equipment with these features "built in."	Completed state of the art IT Building and A/C Systems to maximize energy efficiency and cost savings	Low flow faucets \$200 each (fixture only)	TBD	Develop comprehensive education program for City Staff	Immediate
Enact an Energy Efficient Computer Purchasing & Operation Policy	QW 3	Y	Yes	Research	Redrafting current Purchasing Policy Manual. Main Computer system must remain "ON" 24/7 to accommodate emergency services	None	TBD	Complete Purchasing Policy Manual and submit to Commission for approval	Summer/Fall 2009
Develop & Implement an Environmental Purchasing Policy (EPP) covering, at minimum: supplies, printing, furniture, technology, vehicles	QW 4	Y	Yes	Research	Redrafting current Purchasing Policy Manual	None	TBD	Complete Purchasing Policy Manual and submit to Commission for approval	Summer/Fall 2009
Employ Green Cleaning and Maintenance	QW 5	Y	Yes	Staff has met with Facility Janitorial Services Contract and implemented use of "Green" Cleaning products	Completed	None	TBD - Savings are expected at Contract Renewal with Janitorial Services Contractor	None	On-going
Purchase Energy Efficient Light-bulbs	QW 6	Y	Yes	Replaced Bulbs and Ballasts and Light Switches within various City Facilities	ESD Department is currently implementing this recommendation	TBD	TBD	Continue current practice	On-going
Create, launch and operate a website dedicated to Delray Beach's green efforts	QW 7	Y	Yes	Research	None	Minimal	None	Develop a "Green Page" within City's Web Site	Immediate

SUMMARY OF RECOMMENDATIONS: FINANCE (i.e., Finance, Information Technology, Purchasing, Utility Billing)

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Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Develop Incentives for Green Redevelopment	LT/S 1	TBD	No	None	None	TBD	TBD	Requires discussion and direction with City Staff, City Commission, Chamber of Commerce, CRA, DDA	TBD
Develop Incentives for Location of Green Businesses within the City	LT/S 2	TBD	No	None	None	TBD	TBD	Requires discussion and direction with City Staff, City Commission, Chamber of Commerce, CRA, DDA	TBD
Research Green Grants Opportunities	LT/S 3	Y	Yes	Research	Developed a Grant Team to continuously search of grant opportunities	TBD	TBD	Continue current practice	Immediate

SUMMARY OF RECOMMENDATIONS: FIRE-RESCUE

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Dispatch Optimal Number of Vehicles on Calls	QW 1	N	NO		Not feasible or practical due to equipment carried in command vehicles				
Restrict Vehicle Usage to Official Use Only	QW 2	Y	YES	Standing policy limits unnecessary trips	None	none	TBD	Monitor	Complete
Encourage Routine Fleet Maintenance	QW 3	Y	YES	Vehicles are maintained on a preventative basis scheduled by City Garage	None	none	Optimal fuel economy	Continue existing procedures	Complete
Optimize Fire Hydrant Inspection Procedures	QW 4	Y	YES	Fire hydrant inspection has been turned over to ESD	Request monthly report from ESD in accordance with Florida Statutes	None	Optimal fuel economy	Monitor	Complete
Restrict Staff from Driving Vehicles Home Unless On Call	QW 5	Y	YES	All personnel with take home vehicles are subject to immediate recall	None	none	TBD	Monitor	Complete
Educate Staff on Fuel-Efficient Driving Habits (reference Miami Fire Dept Best Practices)	QW 6	Y	YES	Standing policy identifies driving procedures	Issued memo to raise awareness for unnecessary idling	None	Optimal fuel economy	Monitor	Complete
Eliminate Disposable Dishware in Fire Stations	QW 7	N	NO	None required; already use washable/reusable items	Provide sanitary utensils to decrease spread of contagious and communicable diseases	None	Reduce sick leave costs; healthier workforce	Monitor	Complete
Upgrade Fleet	LT/S 1	Y	YES	Follow vehicle replacement schedule	New vehicles comply with current emission standards		Optimal fuel economy; reduced carbon emissions	Continue to incorporate in future vehicle purchases	On-going
Use Reclaimed Water for Washing Fire-Related Vehicles	LT/S 2	N	No	Research	Concerns of aesthetics regarding storage tank installation	minimal	TBD	Further research	12 months
Install Air Scrubbers at all Fire Houses	LT/S 3	Y	Yes	2009 AFG submitted for funding with 80/20 split	Awards will be made in the Spring of 2010	\$204,000	Cleaner air and reduced carbon emissions	Await grant award	12-18months

SUMMARY OF RECOMMENDATIONS: FIRE-RESCUE

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Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Implement GPS Routing Software	LT/S 4	Y	YES	RFP will be issued shortly that includes GPS specifications	NPDES regulation presently in place	Cost will be included in the software purchase	Decrease in fuel consumption by accurate routing for emergency calls	Await RFP, contract, purchase, training, and implementation	12-24 months

SUMMARY OF RECOMMENDATIONS: HUMAN RESOURCES

* NO - N; Yes - Y; Alternative - A; To Be Determined - TBD

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Create Job Description for a Sustainability Officer	QW 1	TBD	Yes	Research	Due to the City's economic/financial condition, this would be difficult to do at this point. Additional sustainability responsibilities may be added to various positions within the City	TBD	TBD	Discuss options with City Staff and solicit City Commission direction	TBD
Create a Human Resources Sustainability Education and Best Practices Education Program	QW 2	Y	Yes	Research	Identifying Professional Organizations that communicated "Green" Practices & Information to employees	TBD	None	Subscribe to Professional Organizations that communicate "Green" Practices & Information to employees	3rd Quarter
Coordinate Roundabout Shuttle with Employee Commuter Schedule	QW 3	Y	No	None	Run a zip code of City Staff to determine if efficiencies may be realized	TBD	None	Run Zip Code Report to determine if data can be coordinated with Shuttle Routes & Times and develop a Staff Survey to determine interest	3rd Quarter
Educate City Employees About Public Transit Federal Tax Incentives	QW 4	Y	Yes	Research	Coordinating with City Departments to determine feasibility	None	TBD - possible tax savings	If determined to be feasible, a City Employee Education & Communication Plan will be developed	Immediate
Provide Re-usable Mug and Water Bottle to Employees	QW 5	Y	Yes	Research	Considering option of combining programs that are funded with this program to support cost	TBD	None	Purchase Re-usable Mugs and distribute to Employees and develop and implement Education & Communication Plan	4th Quarter

SUMMARY OF RECOMMENDATIONS: HUMAN RESOURCES

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Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Reduce the Work Week to Four Days	LT/S 1	TBD	Yes	Research	Obtained sample policies from surrounding municipalities that have implemented this schedule	TBD - Cost savings may be realized	TBD	Request City Commission direction and approval on possible work schedule options	TBD

SUMMARY OF RECOMMENDATIONS: PARKS & RECREATION

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Recertify the Delray Municipal Beach as a Blue Wave Certified Beach	QW 1	N	Yes	Had our certification since 2004	This funding for this item was not given in this budget year.	\$2,000 for renewal	Have not seen any impact by being Blue Wave certified	We can check w/other cities and see if there is any impact.	
Maintain or Support Organic Community Gardens	QW 2	Y	Yes	Started to advertise to community	We are starting a "Go Green" community garden at Catherine Strong Park. Carver Middle School also implemented a garden this year with the help of parks.	The program is Free	Introduce people to the various benefits of organic gardening	Program will begin in May.	13-May-04
Mulch and/or Compost a Range of Materials Collected from City Parks, Communicate Availability of this Material	QW 3	Y	YES	We currently have a mulch/compost site at the municipal cemetery.	We have recycling at our rec centers and recycling bins at our sports complexes.	Cost of recycling containers		Publicize to the public so they can take advantage of this program	Immediate
Place Signs Describing Green Features of Public Parks & Amenities	QW 4	Y	YES	None	Educational signs in our parks are a good idea	Cost of the signs	Educating the public is always beneficial.	Determine what kind of signs and what we want them to say.	Immediate
Create a Pesticide Hazard and Exposure Reduction (PHAER) Zone Program	LT/S 1	Y	Yes	We are working to achieve this by using organic products	We are using organic soil enhancements. Learn more about IPM	TBD	Cleaner, healthier environment	Attend classes dealing with Integrated Pest Mgt practices	Immediate
Implement Water-Efficient Landscaping Protocols	LT/S 2	Y	YES	We currently follow S. Florida Water Management District recommendations	We use native Florida plants such as live oak, wild coffee, sable palms, etc.	Cost of native plants and trees	Saving water and planting native plants is beneficial to the environment.	Continue to follow guidelines	Immediate
Minimize Chlorine in Community Swimming Pools	LT/S 3	A	No	Checking with pool company and Internet to find out more info about this.	Pool staff is open to the idea and would like to explore the options.	Estimated cost for conversion to saltwater is \$15,000 - \$20,000 to convert all the pumps and mechanicals in pump room.	Approx. 1 - 2 years to recoup money we currently spend on pool chemicals	Check with others who currently have saltwater pools.	Implement into Capital Improvement Program if determined to be feasible.

SUMMARY OF RECOMMENDATIONS: PARKS & RECREATION

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Implement Energy Efficient Lighting & Controls for Outdoor Courts, Parks, and Playfields	LT/S 4	Y	YES	We are currently installing Musco Lighting Green Technology energy efficient lighting system at our new fields at Miller Park. FP&L also did an energy cost analysis of 5 Rec Centers.	We replaced lighting and motion detectors in several public meeting rooms	Replace when necessary all existing sports lighting with energy efficient lighting.	Cost and energy savings.	Estimate cost to replace with LED lights & estimate payback	Immediate

SUMMARY OF RECOMMENDATIONS: POLICE

* NO - N; Yes - Y; Alternative - A; To Be Determined - TBD

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Increase Use of Existing Alternative Fuel Vehicle and Bicycles	QW 1	Y	Yes	Purchased 11 bicycles, use of T-3's to patrol downtown area	None	TBD	TBD	TBD	Immediate
Implement shared vehicle patrols	QW 2	Y	Yes	Sharing of patrol vehicle when appropriate	None	TBD	TBD	TBD	Immediate
Minimize Trips for Minor Incidents	QW 3	Y	Yes	Telephonic reporting	Non-criminal reports taken over the phone.	TBD	TBD	Internet reporting	18 months
Reduce Non-Duty Related Vehicle Use	QW 4	Y	Yes	Reduced usage of police vehicles	Off duty officer will have limited use of police vehicles	None	TBD	TBD	Immediate
Quantify Overall Fuel Consumption and Establish Reduction Targets	QW 5	Y	Yes	Supervisors monitor fuel consumption monthly	On going monthly monitoring of fuel usage	TBD	TBD	TBD	Ongoing
Remove Unneeded Weight on Vehicles for Fuel Economy	QW 6	Y	Yes	Removal of items not needed	Supervisors inspect cars monthly ensuring only necessary equipment is carried	TBD	TBD	TBD	Ongoing
Encourage Routine Fleet Maintenance	QW 7	Y	Yes	Routine preventative maintenance	Vehicles are scheduled for PMI every 3000 miles or every 3 months	TBD	TBD	TBD	Immediate
Assist in Enforcement of Green Codes	QW 8	Y	Yes	Partnerships with Code Enforcement	Officers work with Code Officers as staffing permits	TBD	TBD	TBD	Ongoing
Explore Greener Cleaning Options for Uniforms (e.g. Washing or Non-Perc Dry Cleaning)	QW 9	A	N/A	Officers clean their own uniforms	None	TBD	TBD	TBD	Ongoing
Purchase More Fuel-Efficient Vehicles / Alternative Fuel Vehicles	LT/S 1	Y	Yes	Utilization of more fuel efficient vehicles	Replacing current supervisors' vehicles (Crown Vic's) with smaller Chevy Impalas	\$30,000 per vehicle	TBD	Continue to issue more fuel efficient vehicle through attrition	Ongoing
Implement Electronic Citation System	LT/S 2	Y	Yes	Electronic citations in use	Offices have been using electronic citations for the past several years	TBD	TBD	Implementation department wide usage of REPORT BEAM (electronic reporting)	Ongoing

SUMMARY OF RECOMMENDATIONS: POLICE

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Use Reclaimed Rainwater to Wash Police Vehicles	LT/S 3	A	N/A	Contracted Service	Officers bring vehicles to environmentally friendly car wash	TBD	TBD	TBD	Immediate
Implement GPS Routing Software	LT/S 4	N	No	Budget constraints prevented implementation	None	TBD	TBD	TBD	Pending funding
Phase Out Perchlorate Flares	LT/S 5	A	No	Electronic Flairs were not suitable	Researching new technology for more efficient devices	TBD	TBD	TBD	Researching

SUMMARY OF RECOMMENDATIONS: PLANNING & ZONING

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Conduct a Green Audit of the Current Land Development Regulations and Comprehensive Plan	QW 1	Y	No	None	City Staff can complete an initial review of the LDRs & the Comprehensive Plan. If the budget permits, a review of those findings could be conducted by an outside consultant	TBD	None	City Staff would complete the initial review and then determine if funding were available to support Consulting costs	TBD
Develop and Apply a Sustainable Land Use Checklist	QW 2	Y	Yes	None	Determine scope of elements of review	TBD	None	Hold a Meeting to determine scope and implement internally	Immediate
Mandate Environmentally Friendly Landscaping	QW 3	Y	Yes	P&Z & CI implemented the 1st round of landscape code amendments	None	Minimal	TBD - may positively impact City's Consumptive Use Permit	Develop 2nd round of draft amendments and solicit direction and approval from the Commission	End of 2009
Provide Incentives to Encourage Rainwater Harvesting	QW 4	Y	No	None	Staff will review the LDRs & identify possible barriers to encourage this practice	TBD	TBD - may positively impact City's Consumptive Use Permit	Identify possible barriers and work with ESD to explore water pricing incentives and develop draft LDR Text Amendments and solicit direction and approval from the Commission	End of 2009
Re-evaluate Parking Planning and Design	QW 5	Y	Yes	Changed the method of determining Parking Requirements for "Office" from Gross to Net Floor Area	This is expected to incentivize Class A Office development and, upon full implementation of recommendation, should reduce pavement within the City	Minimal	TBD - may result in increased total taxable value	Staff will analyze current parking requirements to assure accurate standards, techniques to encourage smart growth Transit Oriented Development (TOD) concepts and exploration of unbundled parking options	End of 2009

SUMMARY OF RECOMMENDATIONS: PLANNING & ZONING

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Revise LDRs to Make Pervious Pavement the Standard	LT/S 1	Y	No	None	None	Minimal	TBD	P&Z will coordinate with ESD to review and determine if these techniques are appropriate. If appropriate, Staff will develop and draft LDR amendments and solicit direction and approval from the Commission	End of 2009
Create a Green Business Overlay Zone	LT/S 2	A	No	None	Staff recommends Citywide implementation	TBD	TBD	Staff will explore incentives to promote green development which could include appropriate flexibility in LDR standards. If appropriate, Staff will develop and draft LDR amendments and solicit direction and approval from the Commission	End of 2009
Develop a Multi-Modal Transportation District (MMTD)	LT/S 3	A	YES	Implemented the Congress Avenue Corridor Overlay District (i.e., MROC)	Completed				Completed
Re-evaluate Parking Requirements for Mixed Residential Office & Commercial (MROC) District	LT/S 4	Y	Yes	Changed the method of determining Parking Requirements for "Office" from Gross to Net Floor Area	This is expected to incentivize Class A Office development and, upon full implementation of recommendation, should reduce pavement within the City	Minimal	TBD - may result in increased total taxable value	Staff will analyze current parking requirements to assure accurate standards, techniques to encourage smart growth Transit Oriented Development (TOD) concepts and exploration of unbundled parking options	End of 2009

SUMMARY OF RECOMMENDATIONS: PLANNING & ZONING

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Create & Promote a Green Neighborhoods Program, Incorporate Principles into Land Development Regulations & Comprehensive Plan	LT/S 5	A	No	None	None	TBD	TBD	P&Z & CI will conduct neighborhood public outreach and determine if amendments are required. If required, Staff will develop and draft LDR amendments and solicit direction and approval from the Commission	Fall/Winter 2010
Adopt and Implement the Existing Bike and Pedestrian Task Team Final Report	LT/S 6	TBD	Yes	This report has been produced, reviewed and discussed, however, its official adoption would be a policy decision by the City Commission	Report Completed	TBD	TBD	Requires discussion and direction with City Staff & City Commission. Direction and approval from the Commission will be required to proceed	TBD
Study Potential Zoning Decisions that Could Encourage Businesses to Serve Residents	LT/S 7	TBD	Yes	This Cluster Study has been produced, reviewed and discussed	Cluster Study Completed	TBD	TBD	Requires discussion and direction with City Staff & City Commission. Direction and approval from the Commission will be required to proceed	TBD
Develop a Sustainable Vision and Incorporate into City Planning Documents	LT/S 8	Y	Yes	None	None	TBD	TBD	City Staff will analyze the LDR's & Comp Plan and identify potential amendments to create a sustainable vision. If amendments are required, Staff will develop and draft LDR & Comp Plan amendments and solicit direction and approval from the Commission	Immediate

SUMMARY OF RECOMMENDATIONS: COMMUNITY REDEVELOPMENT AGENCY

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments
Provide a CRA representative for a New (Potential) Permanent Green Advisory Board	QW 1	Y			It is currently not clear what the duties and responsibilities of the "Board" will be. However, the Task Force should continue in some form (Committee) to develop long term strategies to promote sustainable development, green building, and green economic development into future City redevelopment planning documents such as master plans, neighborhood plans, design guidelines, and other studies. The CRA could assign a liaison to the task force/committee to participate. It is also suggested that the Task Force/Committee include P&Z and Building Department representative.
Adopt the City's Standard Green Office Practices	QW 2	Y	Yes	The CRA has implemented the City's green operating practices.	
Provide a Green / Energy Efficiency Grant and Revolving Loan Fund	QW 3	TBD			Further review of this item is necessary.
Pursue Green Building Certification for the Old Library / Hotel Redevelopment Project	QW 4	A		The CRA the executed Purchase and Sale Agreement with the developer of the Old Library site prior to the Green Task Force recommendations. The Agreement does not contain stipulations pertaining to Green Certification, and therefore cannot be mandated. However, the developer has indicated a desire to include green technologies and strategies with the project. It is noted there are many LEED requirements that are already part of our city codes/development regulations that promote sustainable development (such as on-site rain water management, landscape and irrigation requirements, pollution prevention plans; development density and community connectivity). Also, many other energy conservation standards are already part of the Florida Energy Code.	

SUMMARY OF RECOMMENDATIONS: COMMUNITY REDEVELOPMENT AGENCY

* **NO - N; Yes - Y; Alternative - A; To Be Determined - TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments
Pursue Green Building Principles for the Current Parking Lot Redevelopment Project	QW 5	Y	Yes	This recommendation has been addressed with the parking lot design, which includes the installation of pervious pavers within the courtyard and parking areas; LED site lighting (City decorative lights); drip irrigation system; and xeriscape. The landscape plan has been designed in a manner to reduce the heat island effect.	
Pursue Green Building Certification for All CRA Projects	LT/S 1	TBD			This item requires further review. The City may want consider that the Green Task Force reconvenes to develop Delray Beach's own Green Building Standards (See P&Z Long Term Recommendation 2). The City's Green Building Standards would parallel many of the LEED standards; however our City's standards would be enforced through our local building department, plan reviewers and inspectors. As stated above, there are many LEED requirements that are already part of our city codes. Other sensible LEED requirements could be interwoven within our building regulations, and together, these requirements would become part of "Delray Green Building Standards". Developers then would not be forced to go through the expense and efforts involved in following the LEED process, but would be encouraged to. These "Delray Green Building Standards" would then be applied to select districts, such the MROC district and CBD.
Implement Long-Term Sustainable Redevelopment Planning	LT/S 2	Y			The CRA will collaborate with the City and Green Advisory Board/Committee to develop long term strategies to promote sustainable development, green building, and green economic development into future City redevelopment planning documents such as master plans, neighborhood plans, design guidelines, and other studies. The CRA could assign a liaison to the task force/committee to participate. It is also suggested that the Task Force/Committee include P&Z and Building Department representative.

SUMMARY OF RECOMMENDATIONS: DOWNTOWN DEVELOPMENT AUTHORITY & DOWNTOWN MARKETING COOPERATIVE

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments
Adopt the City's Standard Green Office Practices	QW 1	A			All supplies are purchased by the Chamber of Commerce – Noted and passed on.
Switch to Recycled or FSC-certified Paper for all DDA Publications	QW 2	N			We have requested bids for this paper – budgets prohibit it at this time
Implement a Recycling Program for the DDA/DNC Offices	QW 3	Y	Yes	The Chamber of Commerce recycles cardboard and office paper.	There is no curbside pickup yet in the downtown for any of the restaurants or businesses.
Create a Volunteer Green Team	QW 4	Y	No		OK - We will send this out when requesting volunteers for special events, especially for the Christmas Tree (5 week program)
Provide a DDA representative for a New (Potential) Permanent Green Advisory Board	QW 5	TBD			The DDA has no dedicated staff to help with boards – however the DMC could if time permits. If not – perhaps a merchant could sit on this board and report back to the Retail Advisory Committee
Promote "Car Free" Zones	QW 6	TBD			We will explore the use of "Car Free Zones" verbiage instead of "Streets closed to vehicular traffic" when applicable for special events.
Develop a Plan to Attract More Green Events	QW 7	Y			We will continue to work with the CVB on Green Conferences, and can look at the option of acting as the host city if sponsorships are acquired.
Develop and Implement Green Merchant Marketing Program	LT/S 1	Y	Yes	The DMC and DDA have been working with vendors as well as merchants/restaurants about creating a designated green program along Atlantic Avenue – however small at this time. We will continue work with the 500 block (businesses surrounding the Colony Hotel) to have it become the First Green Block in downtown.	The Colony Hotel is our first designated Green Hotel.
Promote Green Tourism	LT/S 2	Y			We will participate as opportunities arise
Promote Alternative Vehicles / Bikes for Tourists	LT/S 3	Y			We will continue to work with the City on these initiatives

SUMMARY OF RECOMMENDATIONS: DOWNTOWN DEVELOPMENT AUTHORITY & DOWNTOWN MARKETING COOPERATIVE

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments
Explore and Potentially Propose a Permanent Car-Free / Pedestrian Zone in the Downtown Core	LT/S 4	A			In other downtowns studied by the International Downtown Association – this has not been a great alternative, and has created a negative impact for the downtown businesses environment. Most have been reversed back to vehicle streets. Perhaps an area closer to parks or the beach would work.

SUMMARY OF RECOMMENDATIONS: CHAMBER OF COMMERCE

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments
Adopt the City's Standard Green Office Practices	QW 1	TBD			Chamber feels like this should be explored and possibly implemented
Switch to Recycled or FSC-certified Paper for all DDA Publications	QW 2				See DDA Response
Implement Recycling in Chamber Office	QW 3	Y			We are already implementing this
Create a Green Awards Program	QW 4	TBD			Chamber feels like this should be explored and possibly implemented
Pursue Green Event Planning at 2009 and All Future Delray Affair Events	QW 5	TBD			Chamber feels like this should be explored and possibly implemented
Pursue LEED for Commercial Interiors Certification for New Office	LT/S 1	TBD			Chamber feels like this should be explored and possibly implemented
Support the Florida Chamber of Commerce's Green Efforts	LT/S 3	TBD			Chamber feels like this should be explored and possibly implemented
Identify "Green Businesses" and Designate them Separately on Chamber Websites	LT/S 2	TBD			Chamber feels like this should be explored and possibly implemented

SUMMARY OF RECOMMENDATIONS: DELRAY BEACH HOUSING AUTHORITY

* NO - **N**; Yes - **Y**; Alternative - **A**; To Be Determined - **TBD**

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Create a Green Funding and Partners Resource List	QW 1	Y	Y	Funder's List being developed as DBHA seeks financing for its Office Building		Minimal Staff Time	TBD	Formalize List	Ongoing
Provide a Green Home Improvement Funding Resources	QW 2	Y	N	None					
Create a Green Education Outreach Program	QW 3	Y	N	None		\$500, cost of brochures	TBD	Include in next year's budget	4/1/2010
Pursue Green Building Certification at the Villages at Delray	QW 4	Y	Y	Project designed for LEED Certification	This project will not be built with DBHA as partner.	NA	NA	NA	NA
Adopt the City's Standard Green Office Practices	QW 5	Y	N	None	Unfamiliar with City's Standard Green Office Practices (SGOP), however the DBHA has implemented a 4-day work week designed to save on energy costs associated with the office and both personal and agency vehicles.	Unknown	TBD	Get Copy of City's SGOP	ASAP upon receipt of SGOP

SUMMARY OF RECOMMENDATIONS: DELRAY BEACH HOUSING AUTHORITY

* NO - N; Yes - Y; Alternative - A; To Be Determined - TBD

Recommendation	Quick Win / Longer Term Strategic	Implementation Recommendation *	started [Yes / No]	What specific actions have been taken?	Comments	Cost to Implement	Payback	Next Step	Implementation Time Frame
Pursue Green Building Certification for All New Developments	LT/S 1	Y	Y	The current construction of the administrative office building has been designed for LEED Certification.					
Revise the Housing Authority's Mission Statement to Include Green Principles	LT/S 2	Y	N	None	We commit to including in Mission Statement during next planning period	None	TBD	Provide directions to Chief Operations Officer	November 2009-January 2010 is the annual planning period for developing Annual Plan and updating Five Year Plan.