

**POLICE ADVISORY BOARD MEETING MINUTES
MONDAY, MAY 12, 2008, 5:30 P.M.
FIRST FLOOR CONFERENCE ROOM**

MEMBERS PRESENT:

Walter Earley
Shelly Weil
Joshua Bressler
Vanessa Francois
Jose Herrera
John Jackson
Sinam Al-Khafaji
Sharon Austin
Grace Maybee
Annette Annechild
Joseph Ferrer

MEMBERS ABSENT:

Joseph Ingram
Jimmy Weatherspoon

STAFF PRESENT:

Cathy Kozol
Chief Larry Schroeder

STAFF ABSENT:

None

GUEST OTHERS:

None

1. CALL TO ORDER:

The meeting was called to order by Chairperson, Mr. Shelly Weil, at 5:30 p.m.

2. INTRODUCTIONS:

No introductions were made.

3. APPROVAL AND/OR ADDITIONS TO THE AGENDA:

Ms. Annechild made a motion to approve the agenda, seconded by Mr. Earley. Said motion passed unanimously.

4. APPROVAL OF THE MINUTES:

Mr. Earley made a motion to approve the minutes from the meeting of April 14, 2008, seconded by Ms. Annechild. Said motion passed unanimously.

5. OLD BUSINESS:

A. Summer Camp Report

Ms. Annechild stated that a \$2000 contribution was obtained. An attorney has been hired to file the proper paperwork to make the program non-profit. Ms. Annechild advised that the summer program at the Delray Full Service Center has not yet been funded but Ms. Carter is still enthusiastic about its continuation being that she has been existence for approximately 30 years. Ms. Annechild spoke of different organizations who would like to have their children attend the summer program such as kids from the Vocational School started by Mr. Johnny Pun and kids attending Saint Paul Episcopal Church as well as others. Ms. Annechild mentioned that there would be no charge for the kids attending the summer program if a building not linked with Ms. Carter is located. However, there would be no academic program. She noted that more staffing will be needed if the students attend Ms. Carter's summer program. Ms. Annechild spoke about getting volunteers from Florida Atlantic University with the help of Mr. Jose Herrera.

Ms. Annechild spoke of the Good Samaritan Law that was passed allowing restaurants and grocers to donate unwanted food. She advised that bags of deserts and bread was picked up from 32 East and delivered to the Caring Kitchen. Lucille's Barbeque and the Falcon House have agreed to donate food as well. She then mentioned that Country Clubs and caterers would be a good source of contact.

Ms. Austin advised that members of Cason Methodist Church pick up bread and desert from Publix Supermarket on Saturdays.

Ms. Maybee stated that food can be reserved for pick up at Panera Bread Company.

Mr. Herrera wanted to know what time volunteers were needed.

Ms. Maybee stated that volunteers are needed Monday, Tuesday and Thursday between the hours of 1:30 p.m.-4:00 p.m.

Ms. Annechild stated that the summer program starts on June 16th and ends on August 1st. The program will end with a back to school drive where the youth will be given free school supplies.

Chief Schroeder is concerned about the Police Department funding the classes that the youth would participate in at Ms. Carter's program being that there is an uncertainty as to whether or not her program will be funded.

Ms. Annechild states that Ms. Carter is confident that her program will be funded.

Ms. Annechild asked for participation with the food pick up and delivery effort.

Ms. Maybee will pick up from Panera Bread Company. She will also speak with her neighbors who are in the food industry.

Ms. Francois has relatives that work at the Cheesecake Factory and Lucille's Barbeque. She will seek assistance from them.

Mr. Weil stated that he will be glad to help where needed with this effort as well.

Ms. Annechild stated that Board members can ask any restaurants or grocery stores to donate food.

Mr. Earley stated that he will contact Publix Supermarket.

Mr. Al-Khafaji inquired about documentation to provide to any businesses approached.

Ms. Annechild advised that there is no documentation to provide to the public. She asked if anyone wanted to volunteer to create some type of brochure.

6. NEW BUSINESS:

A. At this time, Chief Schroeder provided the Police Department's budget for the Board members review. He named the different functions of personnel. He explained the percentages allocated to each department. Chief Schroeder noted that the highest percentage of the budget is designated for salary and benefit coverage. He then stated that personnel may be cut if the budget is reduced.

Mr. Ferrer inquired as to whether or not the Community Redevelopment Agency can fund the Clean and Safe program.

Chief Schroeder stated that the Community Redevelopment Agency does fund the Clean and Safe program.

Chief Schroeder stated that the Police Department incurs an exorbitant amount of overtime.

Mr. Al-Khafaji wanted to know if City events can be cut which require officers to work overtime.

Chief Schroeder stated that the City events have slowed due to the summer break.

7. DISCUSSION CONCERNING NEXT MEETING AGENDA:

Mr. Ferrer would like to discuss the role of the Police Advisory Board.

Mr. Weil stated that he prepared a packet which was delivered to Mr. Ferrer's office explaining the role of the Police Advisory Board.

Mr. Ferrer stated that the role of the Police Department should be to communicate the needs of the Police Department to the City Commission. He does not feel that the Board should discuss summer camps. Mr. Ferrer noted that he receives weekly notices through email about burglaries. He feels that the Police Advisory Board should concentrate more on these types of issues. He stated that summer camp programs should be handled by the Parks and Recreation Department.

Mr. Herrera stated that the summer camp program is beneficial because it keeps teenagers active during the summer which helps prevent them from getting into mischief. Mr. Herrera stated that some youth are under privileged and cannot afford summer camp. He feels that the Police Advisory Board is giving back to the community by organizing the summer camp program.

Ms. Annechild stated that the Police Advisory Board was formed partially due to the death of a teenager. The Advisory Board was approached by MAD DADS regarding the lack of summer camps for the youth over 13 years old. Ms. Annechild does not feel as if the Board is being prevented from speaking about other issues due to the summer camp being on the agenda.

Mr. Ferrer stated that the Police Advisory Board was formed because of racism issues.

Mr. Weil suggested having meetings only when there are issues to be discussed. He also stated that the Board's function is to aid and assist the Police Chief but he sees no wrong in being effective in assisting the community in any way possible.

Ms. Maybee suggested that Mr. Ferrer adds a particular item to the agenda for discussion.

Mr. Ferrer stated that the Board members should contact the City Commission by email, mail or phone letting them know that it would be detrimental to cut the Police Department's budget.

Board members spoke of current vacancies at the Police Department.

Chief Schroeder stated that no personnel lost their jobs due to budget cuts. He noted that his department is at 100% capacity. Chief Schroeder stated that it is premature at this time to discuss the budget with City Commission.

Mr. Weil asked Mr. Ferrer to add items for discussion to the agenda.

Mr. Ferrer stated that addressing the Police Department's needs and budget should be an agenda item at every meeting.

Chief Schroeder stated that he will provide monthly updates regarding the budget to the Board.

Mr. Weil asked Chief Schroeder if the Board is able to assist in making recommendations regarding the budget.

Chief Schroeder stated that it is premature to speak with City Commission at this time.

At this time, Police Legal Advisor, Cathy Kozol, educated the Board members on the Sunshine Law.

Items to be discussed at the next meeting:

Budget review

Summer Camp

8. COMMENTS BY BOARD MEMBERS:

Chief Schroeder spoke about the Police Memorial Service taking place on May 13, 2008, at 9:00 a.m. at the Police Department.

Ms. Austin advised that she will be resigning from the Police Advisory Board. Ms. Austin will continue ministering in Lakeland, Florida.

Mr. Weil stated that his Caravan will wish Ms. Austin farewell on June 8, 2008, at 3:00 p.m. at Cason Methodist Church.

Chief Schroeder advised that Ms. Francois graduates from Atlantic High School this year and will be attending Florida Atlantic University. Ms. Francois will continue her term on the Police Advisory Board.

Mr. Herrera stated that he completes Leadership Delray on May 13, 2008.

Chief Schroeder stated that the Police Department's fifth annual awards banquet will take place on June 16, 2008, at the Marriot.

Chief Schroeder stated that he will be retiring on June 30, 2008.

Board members congratulated Chief Schroeder on his retirement.

9. PUBLIC COMMENTS:

None.

9. ADJOURNMENT:

Ms. Austin made a motion for adjournment seconded by Mr. Bressler. Said motion passed unanimously.

There being no further business, Chairperson, Mr. Shelly Weil, declared the meeting adjourned at 6:37 p.m.

Venice Cobb, Executive Assistant/Board Liaison

The undersigned is the Secretary of the Police Advisory Board and the information provided herein is the minutes of the meeting of said Police Advisory Board of May 12, 2008, which minutes were formally approved and adopted by the Board on _____.

Venice Cobb, Executive Assistant/Board Liaison

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Police Advisory Board. They will become official minutes only after review and approval, which may involve some amendments, additions or deletions.