

**POLICE ADVISORY BOARD MEETING MINUTES
MONDAY, JULY 11, 2011 5:30 P.M.
POLICE DEPARTMENT**

MEMBERS PRESENT:

Carl Forrest
Ellen Major-Hannah
Isabel Make
Shelly Weil
Matthew Monahan
Lee Cohen
Catherine DeMatto

MEMBERS ABSENT:

Jennifer Morris
Edith Thompson
Kevin Warner

STAFF PRESENT:

Cathy Kozol, Police Legal Advisor
Joseph Milenkovic, Assistant Police Chief

STAFF ABSENT:

Chief Anthony Strianese

GUEST OTHERS:

None

1. CALL TO ORDER:

The meeting was called to order by Chairperson, Mr. Forrest, at 5:30 p.m.

2. INTRODUCTIONS:

Introductions were made by all Board members and staff.

3. APPROVAL AND/OR ADDITIONS TO THE AGENDA:

There was no vote on this item.

4. APPROVAL OF THE MINUTES FROM THE MEETING OF APRIL 11, 2011:

Ms. Make made corrections to the April 11, 2011 minutes.

Ms. Make made a motion to approve the minutes from April 11, 2011 as amended, seconded by Mr. Weil. Said motion passed unanimously.

5. OLD BUSINESS:

None

6. NEW BUSINESS:

A. Tour of Police Department

Mr. Forrest distributed reading information about the Police Department including an updated Patrol District Map.

Mr. Forrest stated that members can patrol any district they prefer by contacting the Police Department to schedule a ride along.

At this time, Board members attended a tour of the facility.

B. Select a new Vice Chairperson

Ms. DeMatto moved to nominate Mr. Shelly Weil as Vice Chairperson. There were no other nominations.

7. DISCUSSION CONCERNING NEXT MEETING AGENDA:

None

8. COMMENTS BY BOARD MEMBERS/STAFF:

Assistant Chief Milenkovic advised that crime is down. However, the pill mills are an ongoing matter.

Mr. Forrest spoke of a doctor that was arrested for operating a pill mill.

Discussion ensued regarding the licensing of the doctors who are involved.

Ms. Kozol spoke about the Police Advisory Board, why it was formed and its purpose, for the benefit of the new Board members.

Assistant Chief Milenkovic spoke of the Police Department being involved in community policing.

Mr. Forrest stated that Board members have made efforts to meet with Home Owners Association staff to discuss issues. Board members have been asked to bring ideas to discuss to the quarterly meetings.

Ms. Make feels that the duties of the Neighborhood Advisory Council and the Police Advisory Board are overlapping.

Assistant Chief Milenkovic advised that the Police Department works with the Neighborhood Advisory Council.

Ms. Kozol stated that the Police Advisory Board is involved in only issues having to do with the Police Department.

Mr. Forrest encouraged Board members to be involved in the communities.

Mr. Cohen asked if there is an organized plan to do so.

Mr. Forrest advised that a Patrol Map was created for ride-a-long purposes.

Assistant Chief Milenkovic advised that there are programs in place that are proficient in contacting the Chief of Police with complaints and feedback.

Ms. DeMatto stated that the Police Department is comprised of quality people and are known by first name.

Ms. Major-Hanna stated that people do not know that the Police Advisory Board exists. She suggested having a Town Hall meeting and visiting the schools. Some people have negative issues and need to know that there is another venue they could visit when they do.

Ms. Kozol stated that there has been a lot of advertisement regarding the Board.

Ms. Major-Hanna stated that crime usually festers in the uneducated or unexposed. A lot of these individuals do not read or have a language barrier. These are the people that will identify more than others.

Ms. Cohen suggested that Ms. Major-Hanna advise of the places that would be beneficial to advertise.

Ms. Major-Hanna stated that the older minorities frequent the churches and will come to the Board meeting if they have a problem.

Mr. Forrest asked for a list to be presented to the Board at the next meeting.

Assistant Chief Milenkovic stated that residents visit the Police Department or City Hall if they have an issue. He went on to say that he spoke at a Haitian church approximately three times this year.

Mr. Weil stated that the purpose of the Patrol District Map was to let the community know there was an individual assigned to a particular area. Cards were also handed out to allow citizens to relay problems to the Police Department.

9. PUBLIC COMMENTS:

None

ADJOURNMENT:

There being no further business, Mr. Forrest, Chairperson, declared the meeting adjourned at 6:06 p.m.

Venice Cobb, Executive Assistant/Board Liaison

The undersigned is the Secretary of the Police Advisory Board and the information provided herein is the minutes of the meeting of said Police Advisory Board of July 11, 2011, which minutes were formally approved and adopted by the Board on _____.

Venice Cobb, Executive Assistant/Board Liaison

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Police Advisory Board. They will become official minutes only after review and approval, which may involve some amendments, additions or deletions.
S/City Clerk/Boards/Police Advisory Board/minutes