



# City of Delray Beach Parks and Recreation Department *Room Set Up Guide*



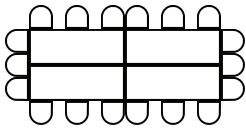
**It Starts  
in Parks**



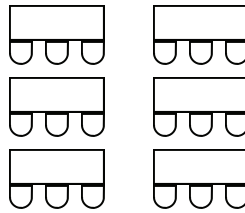
Name: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Room sizes vary by facility  
Indicate # people attending \_\_\_\_\_  
Circle set up option

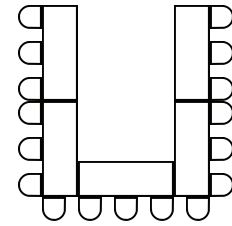
**Board Room Style**



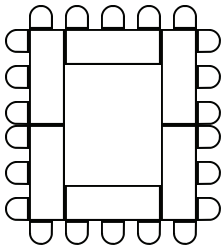
**Classroom Style**



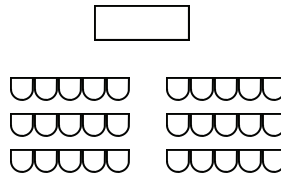
**U-Shaped Table Style**



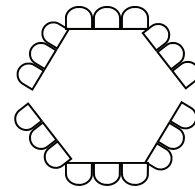
**Hollow Square Style**



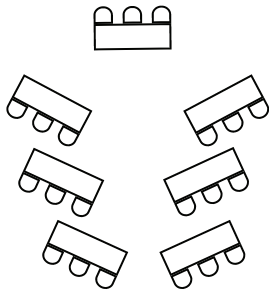
**Lecture Style**



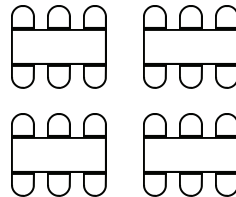
**Circle Style**



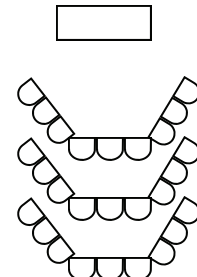
**V-Shaped Style**



**Dining Style**



**Semi-Circle Style**



Legend:

= Chair

= table