

**CIVIL SERVICE BOARD MEETING MINUTES
MONDAY, APRIL 28, 2011, 10:00 A.M.
CITY COMMISSION CHAMBERS**

A meeting of the Delray Beach Civil Service Board was called to order by Chairperson, Ms. Jennifer Reynolds, in the City Commission Chambers on Thursday, April 28, 2011 at 10:01 a.m.

1. ROLL CALL:

Present: Carol Clark
Jennifer Reynolds
Sidney Grossman
Kimberly Wynn
Larry Zalkin
Michael Vinci

Absent: Carol Anderson

Also present: Brian Shutt
Chevelle Nubin
Shirley McKennon

2. APPROVAL OF THE MINUTES FROM APRIL 30, 2010:

Mr. Grossman made a motion to approve the minutes of April 30, 2010, seconded by Ms. Wynn. Said motion passed unanimously.

3. TABULATION OF BALLOTS FOR THE CIVIL SERVICE BOARD ELECTION HELD ON APRIL 27, 2011:

The results of the Civil Service Election are as follows:

	<u>Regular</u>	<u>Absentee</u>	<u>Hand Count</u>	<u>Total</u>
● Chassler Holm	61	3	1	65
● Jennifer Reynolds	107	3	2	112
● Kimberly Wynn	83	2	2	87

Mr. Grossman made a motion to accept the results of the election, seconded by Mr. Zalkin. Therefore, Jennifer Reynolds and Kimberly Wynn were declared as **regular members** and Chassler Holm declared as the **alternate member** of the Civil Service Board with terms expiring April 28, 2012. Said motion passed unanimously.

4. ELECTION OF OFFICERS:

Mr. Grossman made a motion to re-elect Ms. Reynolds as the Chairperson, seconded by Ms. Wynn. Said motion passed unanimously.

Mr. Zalkin made a motion to elect Ms. Wynn as Vice Chairperson, seconded by Mr. Grossman. Said motion passed unanimously.

Brian Shutt, City Attorney, explained the duties of the Chief Examiner.

Ms. Reynolds made a motion to re-elect Mr. Grossman as Chief Examiner, seconded by Ms. Wynn. Said motion passed unanimously.

4. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:

None.

There being no further business, Ms. Reynolds, Chairperson, declared the meeting adjourned at 10:27 a.m.

Venice Cobb, Executive Assistant/Board Liaison

The undersigned is the Secretary of the Civil Service Board of Delray Beach, Florida and the information is the minutes of the meeting of said Civil Service Board of April 28, 2011, which minutes were formally approved and adopted by the Civil Service Board on _____, 2011.

Venice Cobb, Executive Assistant/Board Liaison

Note to Reader:

If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Civil Service Board. They will become official minutes only after review and approval, which may involve some amendments, additions or deletions of the minutes as set forth above.