

**POLICE ADVISORY BOARD MEETING MINUTES  
MONDAY, FEBRUARY 11, 2008, 5:30 P.M.  
POLICE DEPARTMENT CONFERENCE ROOM**

**MEMBERS PRESENT:**

Walter Earley  
Sinam Alkafaji  
Shelly Weil  
Grace Maybee  
Vanessa Francois  
Annette Annechild  
Joshua Bressler  
Joseph Ferrer

**MEMBERS ABSENT:**

Jimmy Weatherspoon  
Sharon Austin  
John Jackson  
Jose Herrera  
Joseph Ingram

**STAFF PRESENT:**

Cathy Kozol  
Chief Larry Schroeder

**STAFF ABSENT:**

None

**GUEST OTHERS:**

Teresa Maybee

**1. CALL TO ORDER:**

The meeting was called to order by Chairperson, Shelly Weil, at 5:40 p.m.

**2. INTRODUCTIONS:**

Introductions were made being that new Board member, Sinam Alkafaji, was in attendance.

**3. APPROVAL AND/OR ADDITIONS TO THE AGENDA:**

Ms. Annechild made a motion to approve the agenda, seconded by Mr. Earley. Said motion passed unanimously.

**4. APPROVAL OF THE MINUTES:**

Mr. Earley made a motion to approve the minutes from the meeting of January 14, 2008, seconded by Mr. Bressler. Said motion passed unanimously.

**5. OLD BUSINESS:**

**A. Camp Program Update**

Ms. Annechild spoke of the past summer camp events. She updated the new Board members of what took place and spoke of the success of the camp. She also noted that Ms. Carter would like the kids from the summer program to be involved in the academics program at Delray Full Center once again.

Ms. Maybee spoke about the judo expo community service event that took place at Atlantic High School on February 1<sup>st</sup> and 2<sup>nd</sup>.

Chief Schroeder discussed asking the Delray Citizens for Delray Police about utilizing their 501 (c)(3).

Mr. Weil inquired as to whether or not a Mission Statement should be established.

At this time, Mr. Weil educated the Board members about the Anti-Defamation League and handed out tickets to an upcoming lecture hosted by Mr. Ric Bradshaw.

## **6. New Business**

### **A. Welcome and Introduction of New Board Member**

Introductions were made at the start of the meeting.

### **B. Reason for Committee-Discussion**

Chief Schroeder stated that the purpose of the Police Advisory Board has been established in the Ordinance. He noted that the members cannot waiver from the purpose unless the Ordinance is changed. Chief Schroeder went on to state that the Advisory Board should determine the long and short term concerns of the community, as well as, how they can serve as a liaison for the Police Department and the Community.

Mr. Ferrer feels that too much time is being focused on the summer camp program. He stated that the Advisory Board members should be assisting the Police Department by providing input and advice. He feels that there are more important matters to discuss such as controlling alcoholic consumption at special events, as well as, discussing how to prevent burglaries at the Health Clubs by installing lighting.

Chief Schroeder stated that the Police Department has a CPTED (Crime Prevention Through Environmental Design) officer who reviews plans for developments when they are finalized and decides how CPTED can be incorporated. Chief Schroeder went on to state that he would like to be more informed about the thoughts of the community.

Mr. Ferrer stated that the Lake Ida sub-division distributes emails to everyone in their community regarding burglaries for informational purposes. He would like to see these efforts implemented in other sub-divisions.

Chief Schroeder suggested inviting the presidents of Homeowners Associations (HOA) to a Police Advisory Board meeting.

Mr. Ferrer would like to see an email program for the distribution of information to the residents implemented in the communities.

Mr. Weil mentioned meeting with the Chairperson of the Neighborhood Advisory Council.

Mr. Bressler suggested disseminating information about the Police Advisory Board to the presidents of HOAs so that they are aware of the existence of the Police Advisory Board. He also feels that inviting them to attend a meeting to express concerns if needed is also beneficial.

Mr. Earley stated that usually the problems presented by a neighborhood can only be solved by the Police Department or the HOA.

Mr. Ferrer stated that some individuals prefer to talk to citizens verses police officers.

Chief Schroeder would like to see the Advisory Board serve more as a conduit between the Police Department and the community.

Mr. Ferrer suggested placing an ad in the newspaper explaining the role of the Police Advisory Board.

Chief Schroeder suggested utilizing the News for Neighborhood for informational purposes to the community regarding the Police Advisory Board.

Ms. Annechild stated that the camp was implemented because of a request from the community due to the problem with the youth not having any summer activities.

Mr. Weil stated that the summer camp was good for the community.

Mr. Bressler stated that he does not mind discussing the summer camp being that there are no other issues of urgency at the moment that need to be considered.

Mr. Ferrer stated that the Board should focus more on generating dollars for the Police Department because of the recent budget cuts.

Ms. Maybee feels that the summer camp is beneficial for the community. She noted that there was a direct request from the public being that there were concerns about the youth not having any summer activities.

Mr. Ferrer stated that the camp is a great program but he does not feel that it should be discussed at every meeting.

Ms. Maybee stated that discussion about the camp is placed on the agenda so that the Board members can be updated.

Board members discussed whether or not a mission statement is needed.

Mr. Bressler cautioned the Board about stating information that does not fall within the statutory purpose of the Committee.

Mr. Ferrer feels that the Advisory Board should discuss issues facing the Police Department to the City Commission. He also noted that he is unclear as to the purpose of the Advisory Board.

Chief Schroeder stated that the purpose has been defined in the Ordinance. He then noted that how the purpose should be implemented has to be determined.

**7. DISCUSSION CONCERNING NEXT MEETING AGENDA:**

It was decided that the Board members will present ideas to be discussed at the next meeting. At that time it will be determined as to whether or not the ideas should be discussed with City Commission.

Chief Schroeder would like to discuss the new budget process.

Ms. Annechild would like an update on crimes taking place in the City.

Chief Schroeder stated that he will present a crime report that is created monthly.

Mr. Alkafaji inquired as to whether or not the Police Department has a web based crime report.

Chief Schroeder stated that crime reports and other information can be obtained via the website.

Mr. Weil would like to discuss the Anti-Defamation League.

Mr. Ferrer inquired as to whether or not there are recommendations made by the Police Department at the end of an event.

Chief Schroeder stated that Post Incident Critiques are completed by Police Officers.

Mr. Ferrer inquired about incidents that took place at the Garlic Fest.

Chief Schroeder stated that he has not received all the information necessary to make any determinations. He noted that the Garlic Fest and the first weekend of the tennis event took place at the same time which took a lot of resources.

Mr. Ferrer stated that two events should not have been organized to take place on the same weekend. He feels that the fact that this occurred should be discussed with City Commission to prevent it from occurring again.

**8. COMMENTS BY BOARD MEMBERS:**

At this time, Chief Schroeder handed out the Police Department's annual report.

Mrs. Teresa Maybee wanted to know if someone can send comments via the City's website to the Police Department regarding issues occurring in a particular neighborhood.

Chief Schroeder stated that the Police Department can be contacted by sending an email via the web. He is unsure as to whether or not an email can be sent to the members of the Police Advisory Board.

Mrs. Maybee mentioned sending a survey to the Homeowners Associations. She went on to speak about the Criminal Justice Academy at Atlantic High School and the influence that it has had on her children.

Chief Schroeder stated that the Criminal Justice Academy is recognized as a Career Academy. He noted that there is some financial assistance to the program. The Police Department also donates money from the Law Enforcement Trust Fund. He noted that the participants that graduate after completion of three years in the program with additional studies will graduate and obtain a certificate which will allow them to be employed as a Community Service Officer anywhere in the State of Florida.

Mr. Ferrer stated that he is not against programs for the youth. He noted that he assists with grant writing for programs for the youth with Office Depot.

Ms. Maybee stated there will be a fundraising event on February 27, 2008 at Coldstone Creamery in Boynton Beach.

**9. ADJOURNMENT:**

Mr. Bressler made a motion for adjournment, seconded by Ms. Annechild.

There being no further business, Chairperson, Mr. Shelly Weil, declared the meeting adjourned at 6:55 p.m.

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Venice Cobb, Executive Assistant/Board Liaison

The undersigned is the Secretary of the Police Advisory Board and the information provided herein is the minutes of the meeting of said Police Advisory Board of February 11, 2008, which minutes were formally approved and adopted by the Board on \_\_\_\_\_.

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Venice Cobb, Executive Assistant/Board Liaison

**NOTE TO READER:** If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Police Advisory Board. They will become official minutes only after review and approval, which may involve some amendments, additions or deletions.