

WORKSHOP MEETING
JUNE 14, 2011

A Workshop Meeting of the City Commission of the City of Delray Beach, Florida, was called to order by Mayor Nelson S. McDuffie in the First Floor Conference Room at City Hall at 6:00 p.m., on Tuesday, June 14, 2011.

Roll call showed:

Present - Commissioner Thomas F. Carney, Jr.
Commissioner Fred B. Fetzter
Commissioner Angeleta E. Gray
Mayor Nelson S. McDuffie

Absent - Commissioner Adam Frankel

Also present were - David T. Harden, City Manager
Brian Shutt, City Attorney
Kimberly Wynn, Acting City Clerk

Mayor Nelson S. McDuffie called the workshop meeting to order and announced that it had been called for the purpose of considering the following Items.

WORKSHOP MEETING AGENDA

1. JOINT MEETING WITH THE EDUCATION BOARD

Mrs. Janet Meeks, Education Coordinator, presented this item and introduced members from the Education Board (Lydia Carreiro, Dr. Debra Kaiser, Catherine DeMatto and Jose Herrera). She discussed current projects and issues regarding Delray Beach Schools.

Mr. Fetzter thanked the Education Board for their presentation and efforts and asked how the Commission could help.

Mrs. Gray questioned how the mix of adults, middle school and elementary children would work when Delray Full Service Center is relocated to Village Academy.

Dr. Kaiser explained that a meeting was planned to discuss the move and how it would function. Some options discussed were use of a different entrance or additional fencing.

Mrs. Gray asked if Village Academy would handle the Delray Full Service Center program. She talked about the graduation rate for minorities at Atlantic Community High School, which has been well above average for the past two years, and highlights of the *Let's Move* campaign.

Mayor McDuffie discussed the effectiveness of vocational academies and the successful graduation rate among minorities at Atlantic Community High School, especially with the IB program and the Public Safety academy. He provided a brief update on the Digital Divide program and the need for additional funding for equipment and support.

Mr. David T. Harden, City Manager, suggested that a formal request be presented to the Community Redevelopment Agency (CRA) for assistance in funding the Digital Divide program.

Mrs. Meeks verified with the Commission that they approved of demolition of Delray Full Service Center.

It was the consensus of the Commission that the Delray Full Service Center be demolished.

2. PRESENTATION OF FY 2010 COMPREHENSIVE ANNUAL FINANCIAL REPORT – CALER, DONTEN, LEVINE, PORTER & VEIL, P.A

Mr. Scott Porter of Caler, Donten, Levine, Druker, Porter & Veil, P.A., provided a financial overview of the City of Delray Beach, Florida Comprehensive Annual Financial Report for the fiscal year ended September 30, 2010.

It was the consensus of the Commission that the Comprehensive Annual Financial Report for fiscal year ending September 30, 2010 was an excellent report.

3. PROPOSED ORDINANCE REGARDING CONVERSION OF OVERHEAD UTILITIES TO UNDERGROUND

Mr. Richard Hasko, Environmental Services Director, presented this item. He introduced Mr. Tony Newbold, Mr. Derek Vander Ploeg and Mr. Bill Morris, consultants for the project. Mr. Hasko discussed a proposed ordinance that will require land development projects to convert existing overhead utilities to underground alignments within the West Atlantic Avenue Overlay and Central Business District at the developer's expense.

Mayor McDuffie asked about the proposed Utility Trust Fund and how it would benefit the City; he also questioned under what conditions a waiver could be granted to applicants.

Mr. Hasko explained that the use of the fund would be limited.

Mr. Vander Ploeg went further to explain that once enough funds were accumulated, larger projects could be done at a later date. He discussed access to the utilities in different areas of the City.

Mrs. Gray asked if the City reviewed the City of Coconut Creek's ordinance and what was the charge for fee waivers.

Mr. Newbold discussed the City of Coconut Creek's procedures and the fee waiver briefly.

Mrs. Gray asked what the expected expenditure for maintenance would be.

Mr. Hasko explained the expenditures and cost of maintenance. He discussed how the City would work with FP&L in getting the areas converted.

Mr. Harden discussed some of the options that the City could use to regulate the underground utilities.

Mr. Carney asked who would be responsible for the costs associated with moving overhead to underground utilities. He suggested that the developer and not the residents be responsible for any maintenance costs and stated he is not prepared to make a recommendation.

Mayor McDuffie stated the failure of FPL to do routine maintenance on utilities for years in the area was evident and felt in the city after Hurricane Jeanne and Hurricane Wilma.

Mr. Randal Krejcarek, City Engineer, discussed the responsibilities of FPL with regards to utility maintenance based on the City's current contract.

Mr. Newbold and Mr. Vander Ploeg stated that the City of Deerfield Beach underwent a similar type of conversion project.

Mayor McDuffie asked about the Cannery Row Project and how the underground conversion was handled.

Mr. Krejcarek advised that the project was not completed.

Mayor McDuffie agreed that this is potentially a great project.

It was the consensus of the Commission that staff proceed with the ordinance but review the limitation of the Developer's liability to the fullest extent possible.

4. DISCUSSION OF DRAFT PRESS RELEASE AND PHOTO COVERAGE POLICY

Mr. Harden introduced this item. He explained that because the City gets numerous requests from organizations for press releases and photo coverage a policy needed to be established to create guidelines.

Mr. Richard Reade, Sustainability Officer/Public Information Officer, gave an overview of the proposed policy. He discussed some of the highlights of the proposed policy regarding press releases and the type of events that the City will provide photo coverage for.

Mr. Douglas Smith, Assistant City Manager, further discussed the proposed policy pertaining to minors in photos and public records per Florida Statutes (F.S.) Chapter 119. He advised that the City Manager wanted to remove language that allowed the City Manager to approve press releases on a case-by-case basis.

Mrs. Gray discussed some instances where press releases and photo coverage should be available that are not City sponsored events. She referenced an occasion when the Lieutenant Governor visited the City.

Mr. Carney asked if there was a press release done for the Lieutenant Governor when she visited the City.

Mr. Harden advised no press release was done because it was well publicized by the Delray Chamber and local media.

Mayor McDuffie suggested established guidelines for proclamations be reviewed.

Mr. Fetzer supports the social media policy and would like the City Manager or designee to use their discretion except when an item is considered controversial.

Mrs. Gray advised that she agreed with the policy; however, she did not agree with covering City sponsored programs only.

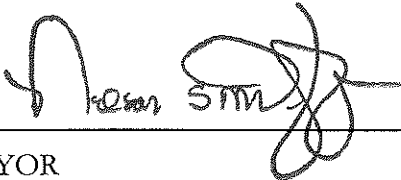
It was the consensus of the Commission to support the photo coverage and press release policy.

Mayor Nelson S. McDuffie adjourned the Workshop Meeting at 8:24 p.m.



City Clerk

ATTEST:



MAYOR

The undersigned is the City Clerk of the City of Delray Beach, Florida, and the information provided herein is the Minutes of the Workshop Meeting of the City Commission held on Tuesday, June 14, 2011, which Minutes were formally approved and adopted by the City Commission on July 19, 2011.



City Clerk

NOTE TO READER: If the Minutes you have received are not completed as indicated above, this means they are not the official Minutes of the City Commission. They will become the official Minutes only after review and approval, which may involve amendments, additions or deletions to the Minutes as set forth above.